

## **Section – B**

### **Part II – The Evaluative Report**

#### **EXECUTIVE SUMMARY**

#### **INTRODUCTION**

R. D. Memorial College of Physical Education, Bhopal was established on 6th July, 2006 by Shri Chitragupt Shiksha Prasar Samiti to achieve their aims and objectives. Excellent facilities have been provided to the students in the college. In addition to education students are being trained and imparted in many other skills which enable them to achieve self reliance. During the sessions, students are also enlightened by lectures and speeches of eminent personalities of concerned area to take the best advantage, to imparting education, the college ensures to develop character and ethics amongst the students' community to establish them in the society. From the first year itself the results of our students remained excellent in Barkatullah University. The Samiti had initially started Rani Dullaiya Smriti Ayurved Mahavidyalaya & Chikitsalay in the year 2002 in the name of his mother. Gradually colleges with other courses were started in the year 2003, 2006, and 2007. College established till yet are affiliated to Barakatullah University, Madhya Pradesh Higher Education and National Council of Teacher Education - WCR Code no :- APW02660/224104.

R.D. Memorial College of Physical Education is one of the leading institutes in Physical Education program established in the year 2006. We have a vision of developing our students as specialists in their field. It believes in all round development of students and as such students are encouraged in co curricular & extracurricular activities like Debate, Hobbies, Sports and Cultural Activities. We have included various "Career Guidance" and "Personality Development" modules

as a part of regular curriculum to groom the students with a strong personality along with requisite professional abilities.

R. D. Memorial College of Physical Education is situated in a lush green and pollution free environment which is favorable for students. The campus is 5 Km. far from Bhopal Main Railway Station at Barkhedi Kalan, Bhadbhada Road, Bhopal, Madhya Pradesh. We are committed to provide a purposeful education with a view to achieve academic excellence as well as to fulfill the demands of today's life and meet the challenges ahead. Students are drawn to this college by its outstanding reputation and its strong tradition of impact in teaching.

### **VISION**

Be a part in relentless pursuit of preeminence in the promotion and development of learners through teaching, coaching, research and other activities evolve a holistic approach to produce technically sound, professionally competent and socially committed individuals loaded with ethical values for betterment of humanity through a harmonious blend of body, mind and spirit to serve the entire nation.

### **COURSES OFFERED**

- ❖ B P Ed. – ( 1 Year Course)
- ❖ M P Ed. – (2 Year Course)

### **FACULTY PROFILE**

1. As per NCTE Norms.
2. R. D. Memorial College of Physical Education has appointed faculty as per the requirement of program running.

3. Regular teachers are appointed under Code 28.
4. One professor, two Associate Professor and nine Assistant Professors are appointed in the current session.
5. Three teachers are holding Ph. D., two teachers are pursuing for Ph. D. and two teachers are NET qualified and three teachers are holding M Phil Degree.
6. Visiting faculties are called to deliver the Guest Lecture as well as for practical classes.

### **LIBRARY**

R. D. Memorial College of Physical Education has its own departmental library which is very rich in collection of literature as –

1. 3000 books
2. 40 journals (05 subscribed)
3. 15 CD ROMs
4. Trained librarian with one assistant.

### **LABS**

#### **B P Ed.**

1. ICT and Educational Technology Lab
2. Anatomy, Physiology and Health Education Lab.
3. Human Performance Lab.
4. Athletic Care and Rehabilitation.
5. Sports Psychology Lab.

## **M P Ed.**

1. Exercise Physiology Lab
2. Sports Psychology Lab.
3. Sports Biomechanics Lab.
4. Measurement & Sports Training Lab.

## **OTHERS**

R. D. Memorial College of Physical Education has a big Computer Laboratory with input of 50 units of Desktop with Internet facility.

## **TEACHING AIDS**

For effective and interested teaching, the faculty of Physical Education department go through various teaching aids, along with the traditional teaching aids like –

1. Through overhead projector.
2. Through LCD projector.
3. CD (Compact Disk)
4. Internet
5. VCD (Video Compact Disk)

## **ACADEMIC ACTIVITIES**

Apart from theory and practical classes, students are involved in other academic activities as –

1. Educational Tours
2. Leadership Camp
3. Adventure Camp

#### 4. Organization of Sports/Games

### CO-CURRICULAR ACTIVITIES

1. NSS
2. Annual Sports
3. Cultural Activities
4. Intramural Competitions
5. Sports Day

### SPORTS & GAMES FACILITIES

#### OUTDOOR SPORTS/GAMES

In Outdoor games institute has Badminton Courts, Football Field, Tennis Courts, Basketball Courts, 200 meters track, Volleyball Courts, Cricket Field and latest equipment stands out as an attraction.

#### INDOOR SPORTS/GAMES

In Indoor games, institute has Yoga Hall, Weight Training Hall, Judo Hall, Table Tennis Hall.

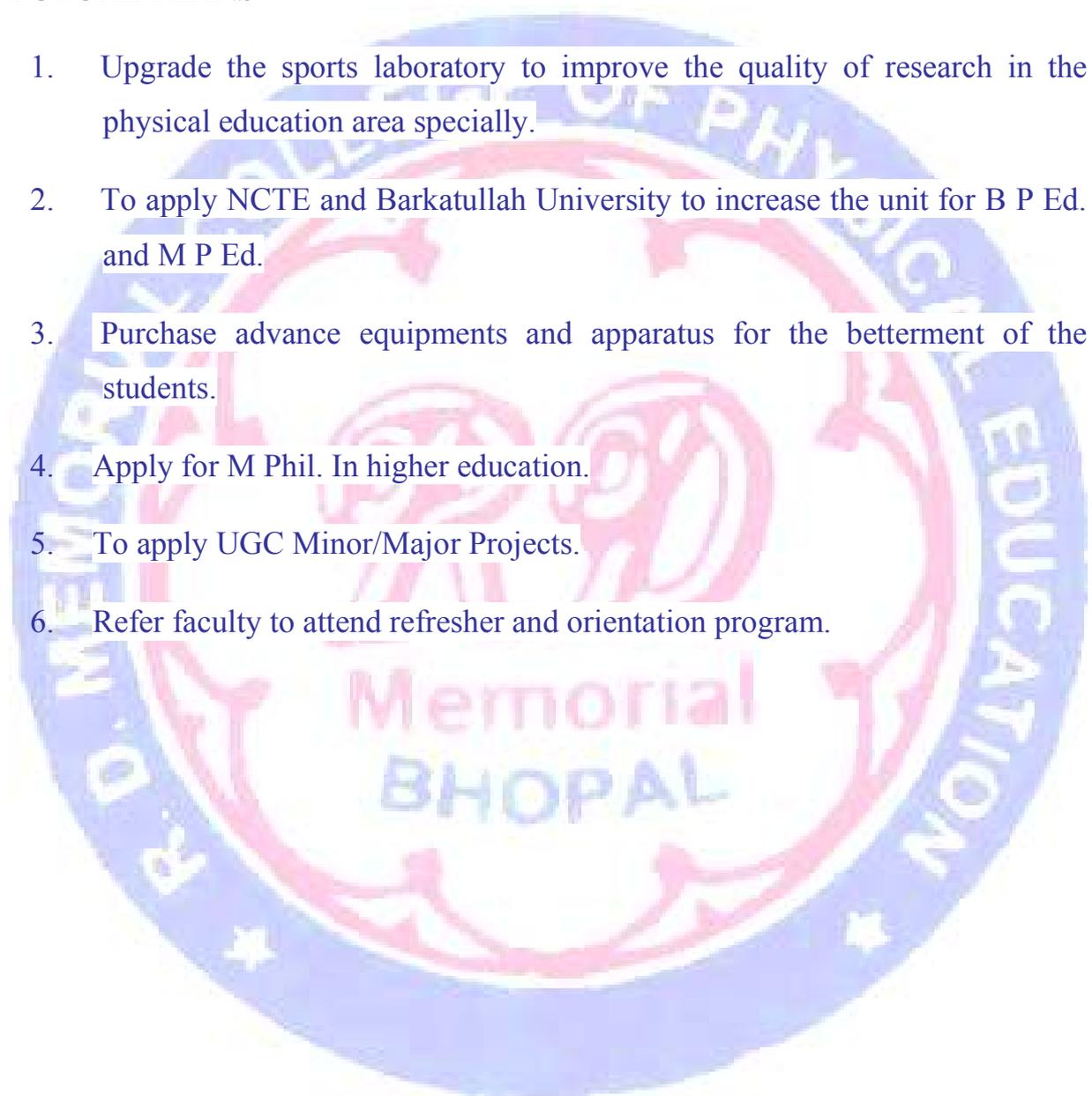
#### OTHER FACILITIES

1. Canteen
2. Bus Facilities
3. Railway Concession
4. Hostel for Boys and Girls separate
5. 24 Hours medical facilities

6. Financial Aid & Scholarship for poor and merit holders.

### **FUTURE PLANS**

1. Upgrade the sports laboratory to improve the quality of research in the physical education area specially.
2. To apply NCTE and Barkatullah University to increase the unit for B P Ed. and M P Ed.
3. Purchase advance equipments and apparatus for the betterment of the students.
4. Apply for M Phil. In higher education.
5. To apply UGC Minor/Major Projects.
6. Refer faculty to attend refresher and orientation program.



## CRITERION WISE ANALYSIS

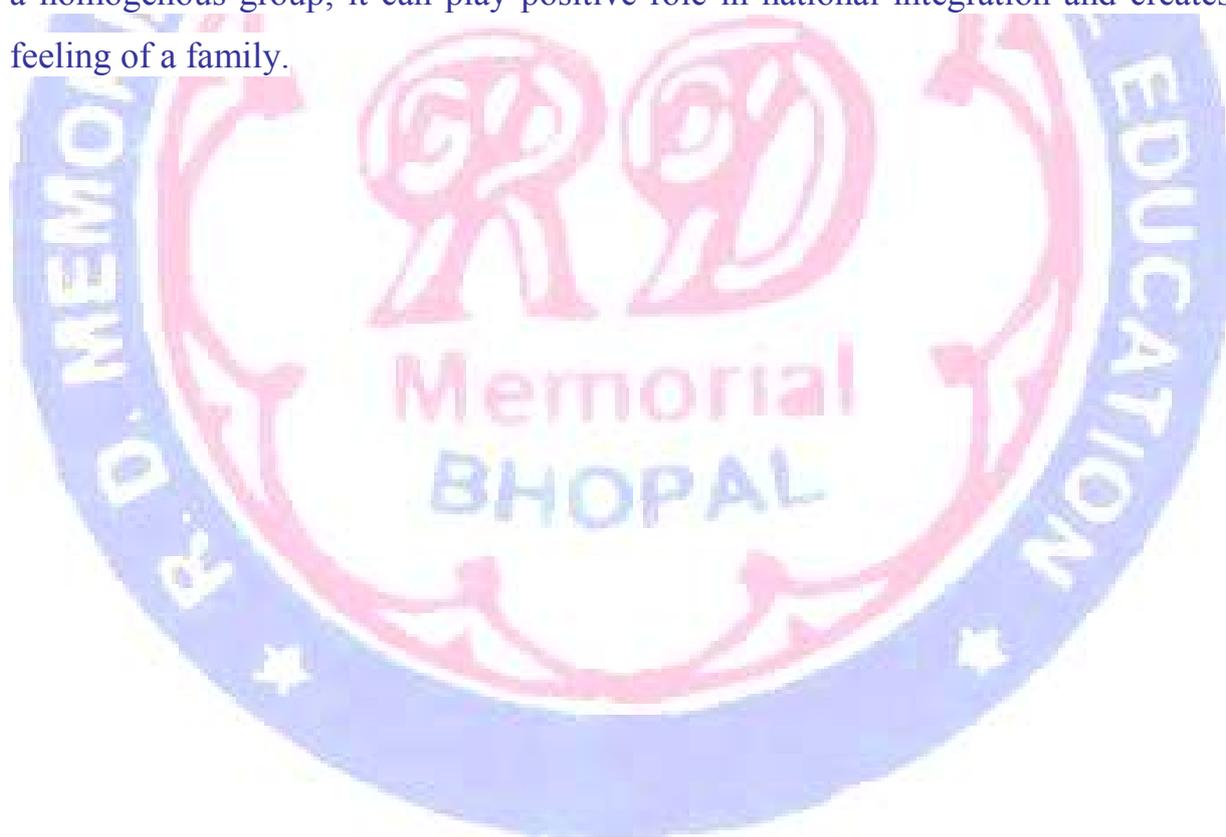
R. D. Memorial College of Physical Education is to train the students not only theory and practical knowledge but also seeks to serve for the development of other sectors of education. Physical educators can contribute much to the schools, educational institutes, technical institutes, societies. It is in a position to impress students and can motivate for the better development. Training programmes of physical education is growth oriented as the roots of sports among novice athletes, fresher. Most of the physical education professionals are serving in the various sectors in the following ways –

1. Imparting games/sports and other physical activities to school/children in skillful and effective manner.
2. Teaching, healthful living, hygienic, nutrition, sanitation, community health, first aid etc.
3. Motivate children towards mass participation in games, sports and other physical activity actively.
4. Introduce various physical education program and other programs to as mass display, callisthenic exercises, play day, intramural competitions, march past etc.

Physical education program induce traditions, ethical values, growth oriented among the students. As per the aim of Shri Chitragupt Shiksha Prasar Samiti, the department has planned its activities in such a way that is interested and ethical among rural people, tribes and others should not be avoided. As far as physical education and sports concerned, the department has facility for special

training for Indian Traditional & Cultural scenario/sports i.e. Kabbadi, Kho Kho, Hockey, and Wrestling etc.

The various activities in physical education are to develop the sensation of nationalism and help in creating a new generation of individuals with full of joy, healthiness and faith in love and peace, impurity in the feeling of goodwill and brotherhood serve to a greater extend towards humanity. Physical education is also a profession which provides similar platforms where students from various regions, religions, language, customs and traditions, interacted each other in a harmonious and congenial atmosphere. It felt them to forget all their differences and emerge as a homogenous group; it can play positive role in national integration and creates feeling of a family.



## **1.1 CURRICULUM DESIGN & DEVELOPMENT**

- 1. State the objectives of the institution and the major considerations addressed by them? (Intellectual, Academic, Training, Ensuring access to the disadvantaged, Equity, Self development, Community / National Development and so on)**

### **❖ Objectives of the Institute**

- To produce excellent abilities in the field of Physical and Sports Education.
- To make and enable the college to function by creating modern techniques and encouraging research opportunities in the field of Physical Education.
- To guide youth in the profession of Physical Education & employment.
- To introduce and impart Physical Education and Sports activities on all educational platforms.

- 2. Specify the various steps in the curricular development processes. (Need assessment, development of information database pertaining to the feedback from faculty, students, alumni, employees and academic experts, and formalizing the decisions in statutory academic bodies).**

- ### **❖**
- The college admits students to B P Ed. and M P Ed. courses in accordance with the directions of the concerned authorities namely NCTE-WRC, Barkatullah University Bhopal, and Madhya Pradesh higher education, Bhopal. While the majority of the students hail from Madhya Pradesh, quite a good number of students also are from other states. Being an affiliated

college, the college abides to the curriculum and course structure as prescribed by the Barkatullah University, Bhopal.

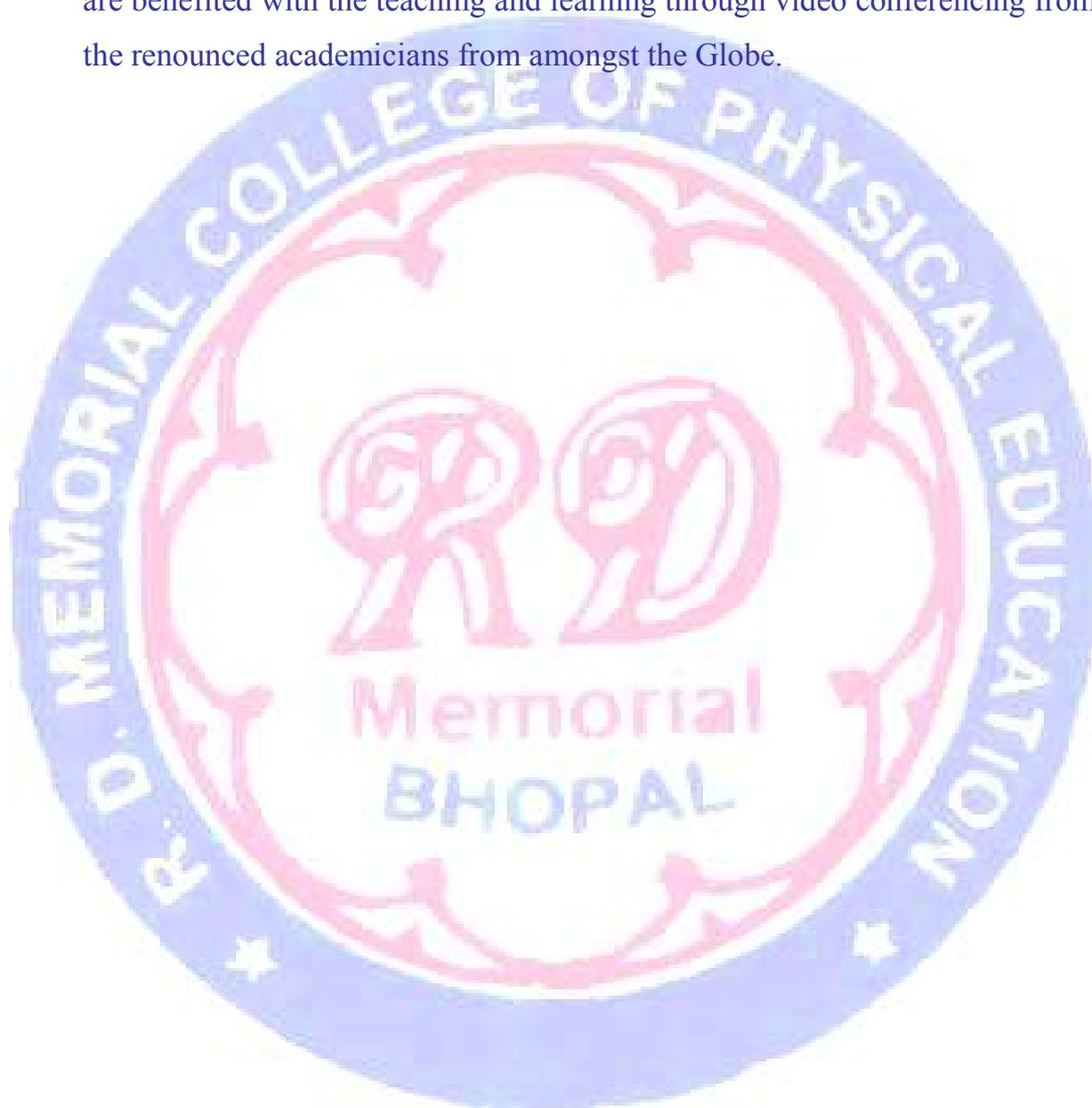
**3. How does the institution ensure that the curriculum bears some thrust on national issues like national integration, Health and fitness, environment, value education and ICT?**

- ❖ The college functions for 210 days in a year of which 180 days are net teaching days. There is a 30 days pre practical preparation and total 120 days are allotted for the practical training. The students are also to undergo for one month internship to work outside form the college in the similar environment, in the schools and rural area to develop their skills and communications. The present curriculum of B P Ed. and M P Ed. comprise of theory of physical education, practical skills and also focused on teaching skills of the students. The college makes attempts to gather information from various sources and also have adopted some system of obtaining feedback from the students about the quality of the teaching of the college faculty. The college established network with the community and schools.

**4. Does the institution make use of ICT for curricular planning? If yes give details.**

- ❖ The college has a big computer lab for the students as well as for the teaching staff for the betterment of the profession. The whole campus is supported by high caliber of Wi-Fi internet facilities. So that anyone can utilize the internet for the purposes of connectivity from anywhere to the global net of higher education, research and library. The Library of the Institute is also using in flibnet so as to connect with the leading library of the India supported by University Grants Commission. Apart from that the use and its benefits of are

well known among the students and teachers are also encouraging them through the taking class on e-classes format. The Institute is also having the facilities for webinar and video conferencing so that students and faculties are benefited with the teaching and learning through video conferencing from the renounced academicians from amongst the Globe.



## 1.2 ACADEMIC FLEXIBILITY

**1. Does the syllabus in each course and in each section, offer flexibility in terms of theory and activity options? If yes, give details.**

- ❖ Physical education and sports is a profession/subject which includes theory, practical as well as teaching ability part, so the syllabus is very flexible and dynamic in nature. Apart from this we offer one month internship to work outside from the college in the similar environment to develop their skills and communications. We also offer a leadership training camp for B P Ed. and M P Ed. students and one adventure camp program every year for the students to enhance their skills.

**2. Is there a plan to diversify the courses with special emphasis on fitness, recreation, competitive sports etc., to suit different levels of education? If yes, give details.**

- ❖ Institute organized several program to diversify the course like extramural competitions, intramural competitions, quiz competitions, cultural activities, some outdoor camps throughout the year. Institute also taking part in various schemes conducted by the university, M.P. government and government of India.

**3. Is the time-allotment approach for practical based on scientific principles governing activities? If yes, give details.**

- ❖ Institute functions for 210 days in a year of which 180 days are net teaching days. There is a 30 days pre practical preparation and total 120 days are

allotted for the practical training. There are also criteria for one month internship to work outside form the college in the similar environment to develop their skills and communications. The present curriculum of B P Ed. and M P Ed. comprise of theory of physical education, practical skills and also focused on teaching skills of the students.

**4. What value added courses have been introduced by the institution during last three years which would for example: develop communication skills (verbal and written), ICT skills, life skills, Community orientation, social responsibility and others.**

- ❖ Certificate course in Yog, certificate course in naturopathy, certificate course in first aid and emergency management, fitness course for senior citizens, computer savvy literacy for students, English speaking course.

**5. Furnish details on the following aspects of curriculum design**

- **Interdisciplinary / multidisciplinary strategies:** Yog and naturopathy in joint collaboration of out Ayurvedic College, first aid and emergency management in joint collaboration with our nursing college fitness course for senior citizens, computer savvy literacy for students, English speaking course.
- **Promoting self-learning** Students are encourage to prepare projects, attend internship in the nearby school at Bhopal, they are given ample opportunities to participate in theory and activity classes as student teacher and interact with the distinguished experts through seminar, conferences, educational tours and on virtual learning
- **Internship approach to practice teaching:** Students have to

mandatorily take lesson plans as per the NCTE and university norms apart from the above students are encourage to do a30 days internship in the schools at Bhopal and the feedback are taken from physical education teacher and principals of these schools.

- **School experiences:** Every student has to take minimum 10 theory and practical each lesson plans as student teachers under the supervision of faculty member. There after they are compulsorily undergoing an internship of 30 days in schools and the feedback of the performance are being received by physical education teachers and principals of that schools.
- **Community work:** Health, fitness, and Yog camps are being organized in the villages and various housing societies of Bhopal for the benefit of the people. The students of our college also help in the organization of various sports activities annul sport day in schools in colleges at Bhopal.
- **Work experience/SUPW:** N/A
- **Health and Physical Fitness**

**Promoting skill-oriented learning:** Students participate in various games and sports in academic session.

**Sports excellence-oriented learning:** Students participate and learn their specialized sports skills under the supervision the faculty and also participated in intercollegiate, intervarsity and other competitions.

**Sport science-oriented teaching:** All the subjects are related if sports sciences like anatomy, exercise physiology, sports coaching sports

biomechanics, kinesiology, and corrective in physical education are being taught in their curriculum development in the college.

**Sports management learning experiences:** Health, fitness, and Yog camps are being organized in the villages and various housing societies of Bhopal for the benefit of the people. The students of our college also help in the organization of various sports activities annul sport day in schools in colleges at Bhopal.

**General well-being pedagogy:** Health education, fitness, and Yog camps are being organized in the villages and various housing societies of Bhopal for the benefit of the people. The students of our college also help in the organization of various sports activities annul sport day in schools in colleges at Bhopal.

**Innovations:** Since the R D Memorial Group of Institute having an added advantage of highly qualified and experienced Ayurveda, Nursing faculties they are being taught various aspect of health and physical well being related subjects by our faculties of other colleges and better advantage to innovate their teaching learning from these faculties

### **1.3 FEEDBACK MECHANISM**

#### **1. How does the institution encourage feedback and communication from the Students, Alumni, and Employers, Community, Academic peers and other Stakeholders?**

1. The college has a Managing Committee consisted as per the provisions of the Madhya Pradesh Vishwavidyalaya Adhiniyam, 1973. The chairman of the Society as its Chairman, Nominees of Vice-chancellor, Nominees of the Government of Madhya Pradesh Department of Higher Education, Experts of the Physical Education, Members of Faculty and the Director / Principal of the college as its Member Secretary. There are two teacher representatives and one non - teaching staff representative in the local managing committee. The college has a good reputation in the community and keeps trying to come up to the expectations of the society by imparting quality education and inculcating good habits among its students fraternity.

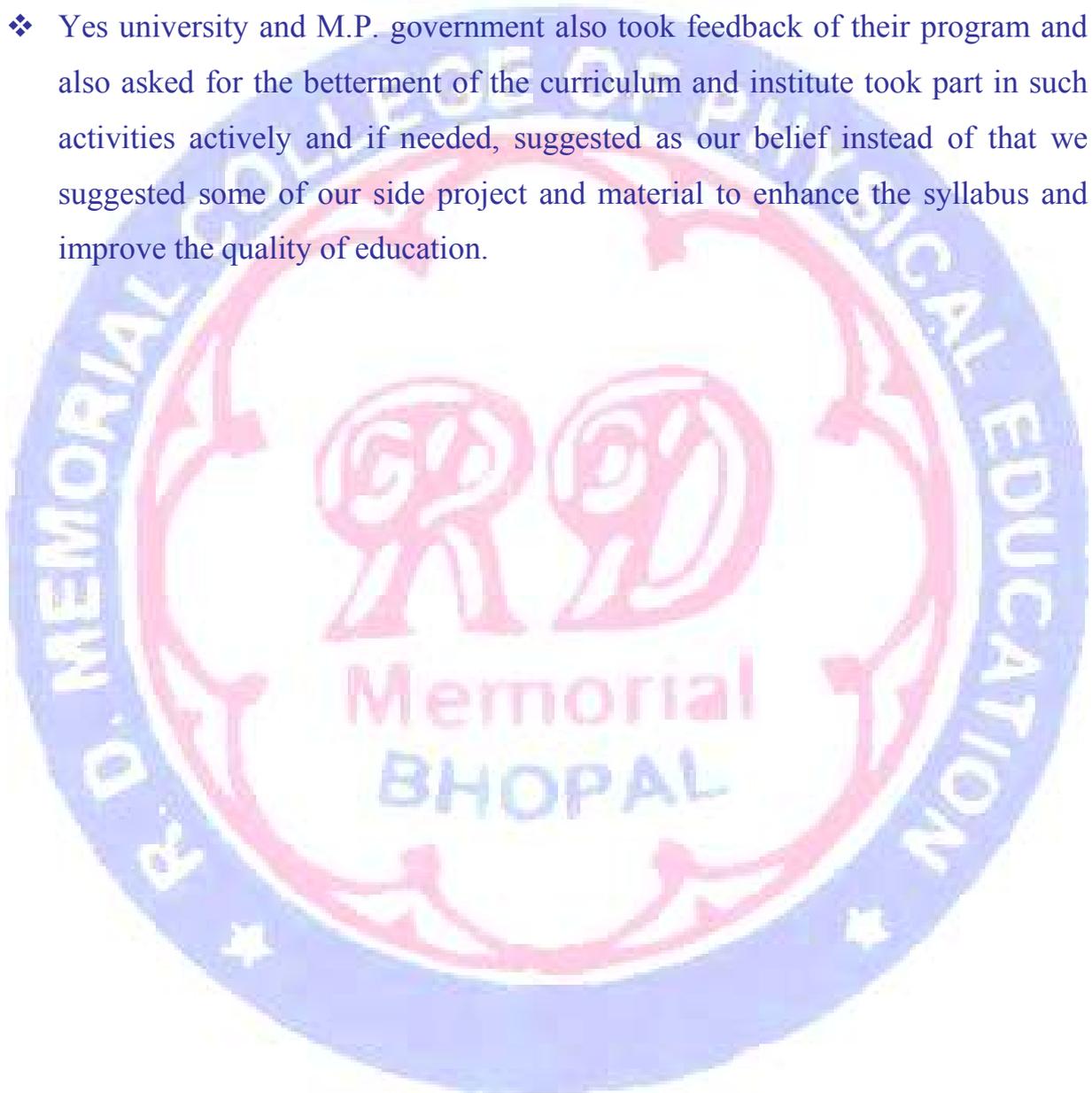
#### **2. Is there a mechanism for analysis and use of the outcome from the feedback to review and identify areas for improvement and the changes to be brought in the curriculum?**

❖ Institute managing committee is working on the basis of feedback came from the students, teachers and experts and these feedback are very useful to increase the quality of curriculum, through that we started internship for one month and use of ICT in education system of the college.

#### **3. What are the contributions of the institution to curriculum**

development? (Member of BOS, Sending timely suggestions to the University on other agencies responsible for curriculum development, feedback, etc.)

- ❖ Yes university and M.P. government also took feedback of their program and also asked for the betterment of the curriculum and institute took part in such activities actively and if needed, suggested as our belief instead of that we suggested some of our side project and material to enhance the syllabus and improve the quality of education.



## 1.4 CURRICULUM UPDATE

**1. What are the strategies adopted by the institution for curriculum revision and update? (need assessment, student input, feedback from practicing schools etc.)**

❖ Institute is adopted every revision and updates which is given by the university and other education agencies time by time. Apart from the fixed syllabus and curriculum given by university our students are being given update knowledge of the global demands in sports like sports pedagogy, sports legacy, sports management, sports industries, sports journalism, Yog and naturopathy through web conferencing by the experts of other foreign countries. Since the principal of this college is the member of several international bodies like international association of sports sciences and physical education, international association of sports law, international association of sports tourism, and also honored as visiting professor and research fallow of international sports law at TMC ASSER International supports law c enter the Hague, The several relevant and latest curriculum are being taught to students of our college

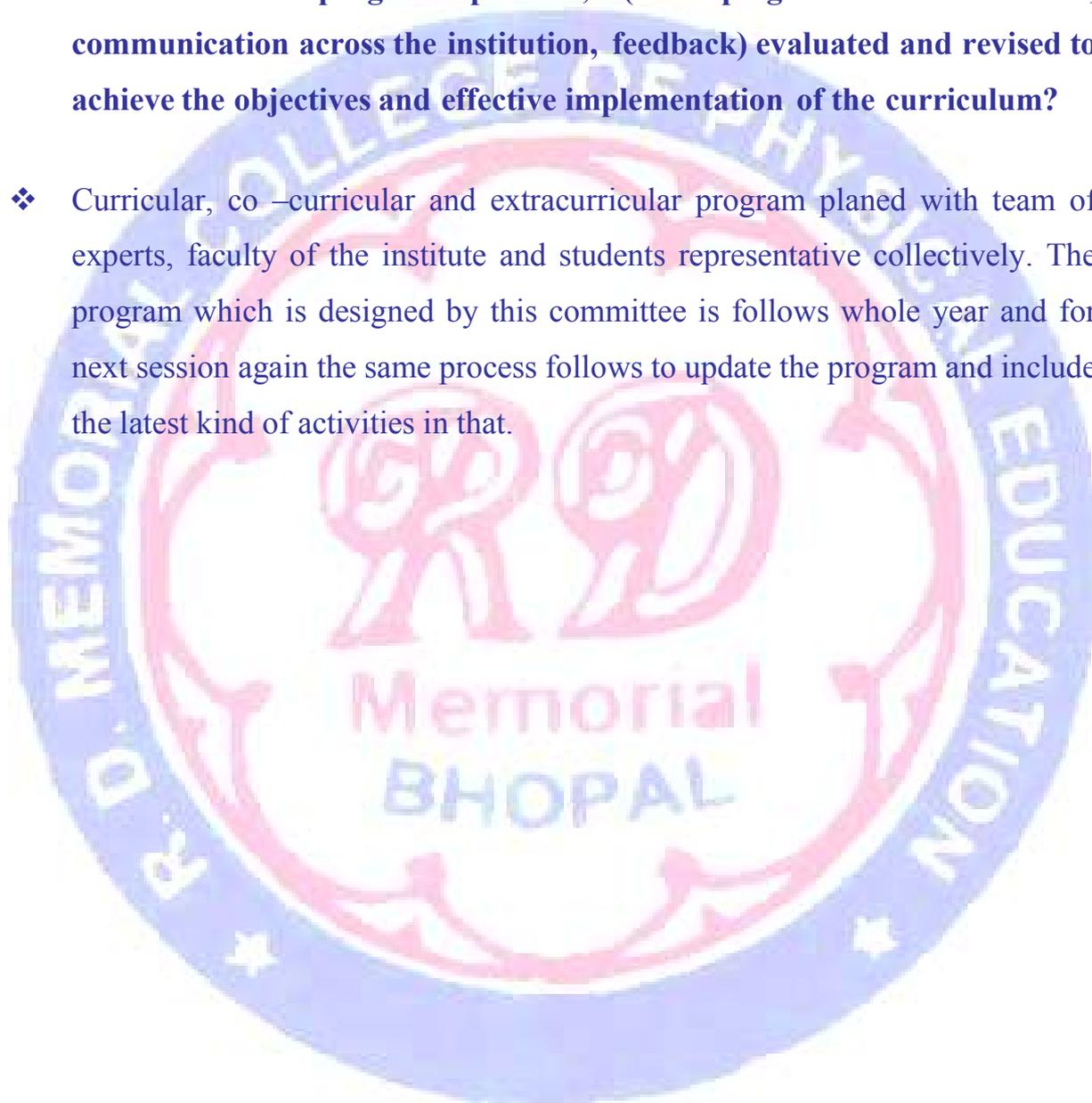
**2. How frequently do the theory/activity syllabus and teaching strategies undergo revision in the light of global developments in sport activities and sport sciences? Give details on the major revisions that took place during last five years?**

❖ As sated above that we accepted all the revision given from the university and NCTE excluding that we also offer some other facilities and syllabus to the students to improve the quality of learning as well as we conducted several sports conduction throughout the year in campus and out of the campus both

which enhance the quality of sports person in specific area.

3. **How are the curricular (teaching- learning processes), co-curricular and extracurricular program planned, (developing academic calendar, communication across the institution, feedback) evaluated and revised to achieve the objectives and effective implementation of the curriculum?**

- ❖ Curricular, co –curricular and extracurricular program planed with team of experts, faculty of the institute and students representative collectively. The program which is designed by this committee is follows whole year and for next session again the same process follows to update the program and include the latest kind of activities in that.



## 1.5 BEST PRACTICES IN CURRICULAR ASPECTS

1. **What are the quality sustenance and quality enhancement measures undertaken by the institution during the last five years in curricular aspects?**

- ❖ At the time of admission institute conduct entrance test for the admission of the students in undergraduate and post graduate program after that so many visitors lectures are made for the quality enhancement excluding this we offering extra classes for knowledge improvement by the special guest faculty as well as we conducted intra class workshops for various general knowledge and current issues so that students have awarded about the burning issues of the society and nation.

2. **What innovations/best practices in ‘Curricular Aspects’ have been planned and implemented by the institution?**

- ❖ We started theory lesson plan in the class by the students for every student once in a week for minimize the toughness of the subject and better understanding of the topic in various areas of physical education and sports. It is also compulsory to the entire post graduate student to attend at least one conference, seminar or workshop in their field to nourish them.

## **CRITERION II: TEACHING-LEARNING AND EVALUATION**

### **2.1 ADMISSION PROCESS AND STUDENT PROFILE**

**1. Detail on the admission policy and admission processes (defined criteria for admission, transparency, adherence to the decisions of the regulatory bodies, equity, access, etc.) of the institution?**

❖ The admission of under graduate and post graduate courses are through the conducting entrance test before each session but due to no availability of sufficient numbers of students the admission were left to the college. The college follows the reservation policy of the M. P. Government regarding admission of these courses for the Madhya Pradesh residents only. However the candidates from outside the state, irrespective to the category they belong to, had to contest under open category.

**2. How are the programmes advertised? What information is provided to prospective students about the programs through the advertisements, prospectus and other published material of the institution?**

❖ We published advertisement in the local, state level and national news paper for the quest query of the admission including this we advertise through the banner and pump late system not only the city even all around the country as much as possible. Our college is little bit far from the city so we established a administrative office in the city Bhopal. The admission criteria is purely impartial and very unique and scientific in nature.

**3. How does the institution monitor admission decisions to ensure that the published admission criteria are equitably applied to all applicants?**

- ❖ The admission criteria mentioned earlier in same section, we conducted the entrance test in which written as well as practical test is to be taken from the students under the supervision of the experts that may be from the college managing committee member or may be outside from the institute. After the admission criteria is finished a list of selected candidate is went on institute website for the result open inquiry.

**3. Specify the strategies if any, adopted by the institution to retain the diverse student population admitted to the institution. (e.g. individuals from diverse economic, cultural, religious, gender, linguistic, backgrounds and physically challenged)**

- ❖ Institute follows the scientific criteria for selecting the students through entrance test and test is open for all eligible candidates from all over the country as well as abroad, all the reservation criteria governed by the M P Higher Education and Government of India have followed by the institute time to time.

**4. Is there a provision for assessing students'/ trainees' knowledge, physical fitness and skills required for the various options offered under the programme? If yes, cite examples.**

- ❖ Yes for that we conducted modified AAHPER Physical Fitness Test to assess the physical fitness of the students which consist of 6 items, for skill we conducted skill test for every sports as much as possible for the skill performance of the students.

## 2.2 CATERING TO DIVERSE NEEDS

1. **How are the barriers to student learning identified, communicated and addressed? (Conducive environment, infrastructure, access to technology, teacher and other learning resources, teaching-learning strategies etc.)**

❖ For the better learning of the students we started feedback system from the students and in the every month unit test for nourishing the student's knowledge. Apart from this we also started the teaching practices for better communication as well as their growth.

2. **What are the activities envisioned in the curriculum for students to understand the role of diversity and equity in teaching learning process?**

❖ We Adapting teaching to different student characteristics by using diverse methods of teaching. Adaptation to the ability levels, patterns of different abilities, learning styles, personality characteristics, and cultural backgrounds.

3. **What are the various practices that prepare students to develop knowledge and skills related to special needs of children and to apply them effectively?**

❖ We have outdoor learning system also and for that we sent our student outside for the school for practical classes and through a competition we assess the performance including this we have one month entrain ship program for the students that is compulsory for all.

**4. What efforts does the institute make to improve professional competency of the prospective physical instructors?**

- ❖ We have a set curriculum and we also conducted various experts' classes throughout the session for the better and update knowledge of physical education and sports. We also conducted various intramural and extramural competitions for the students in the campus and off the campus both.

**5. Describe the mechanism of giving feedback to the students (on practice teaching and field activities) and how it is used for performance improvement.**

- ❖ In the curriculum of physical education theory teaching practice and practical teaching is involved for the improvement of the students and students feedback about the faculty has been taken time by time.

**6. How does the institution ensure the students preparedness for managing the diverse learning needs of students in schools?**

- ❖ By taking practical, lesson plans of theory and practical subjects as student's teacher.

## 2.3 TEACHING – LEARNING PROCESS

**1. How ‘learning’ is made student-centered? Give a list of the participatory learning activities adopted by the Institution and those, which contribute to self- management of knowledge, and skill development by the students?**

- ❖ The students are encourage to prepare their lesson plans by themselves and also in part practical teaching of theory and activity classes as per their lesson plan which is being supervised by faculty member of the college. The students are also sent for helping to organization various sports and school sports day where they themselves act as various official capacities and involve and contribute to the self management of knowledge and skill development as student teacher.

**2. How does the institution engage students in “Active Learning” (Use of learning resources such as library, web site, focus groups, individual projects, simulation, peer teaching, role-playing, internships, practicum, etc.)?**

- ❖ The curriculum of our college is more practical oriented where students are given several tasks to complete by themselves. Which they complete by using library resources, internet through web, group discussions, and prepared there projects lesson plans in a peer group as such they act as role model of a teacher. Students are also given opportunity to undergo as a student teacher and intern teacher in schools.

**3. How does the institution provide for the following teaching-learning**

experiences in its academic calendar? Give details.

- **Transaction of theory courses including method courses:** The students have to take a compulsorily theory lesson plan first in the college under the supervision of the faculty as student teacher there after they are sent to various schools for taking theory lesson plan related to the physical education subjects as per the norms of CBSE and other secondary school board of Madhya Pradesh. There performance feedback is received by the physical education teacher and principal of those schools.
- **Transaction of skill and prowess in activities:** The students have to take a compulsorily practical physical activities and skills lesson plan first in the college under the supervision of the faculty as student teacher there after they are sent to various schools for taking practical physical activities and skills lesson plan related to the physical education and sports skills and prowess in activities. There performance feedback is received by the physical education teacher and principal of those schools
- **Transaction of laboratory sessions and practicals:** In physical education the play fields and physical activities are considered a laboratory in the whole curriculum as the teaching lesson plan theory and activities are being taking into consideration for the transition of laboratory sessions and practical. However since our group of institute having an added facilities of various laboratory tests related to human biology in college of ayurved like blood analysis, pathology test, panch karma, naturopathy, Yog, and first aid in the nursing department so

students are also given in depth laboratory sessions and practices with the help of the expertise or faculties of other colleges.

## PREPARATION FOR PRACTICE TEACHING

**Pedagogic-content analysis:** Students are first taught practice teaching method in methods of physical education and officiating and coaching then they are being taught by the faculty members by giving demo lessons of practice teaching and coaching of skills and officiating etc. Thereafter students are being asked to prepare lesson plans for practice teaching of theory subjects, activity teaching, coaching of skills, and drills. Thereafter the faculty helps the students in finalization of these lesson plans. Then each student takes minimum 10 lesson plans under the supervision of the faculty. At last the students are sent to the schools for facing the actual situation for taking theory and activity lesson plans.

**Lesson planning:** As above

**Developing core teaching skills in simulated setting (micro teaching) both on the playfield (activity teaching) and in the classroom (teaching of the theory)**

**Observation of demonstration lessons:** Yes

- **Classroom teaching:** Yes
- **Observation of peer teaching:** Yes
- **Peer feedback:** Yes
- **Teaching on the field - officiating lessons and other activities :** Yes
- **Internship:** Yes
- **Supervision and evaluation of practice teaching :** Yes
- **Reflection on teaching by trainees:** Yes

- **Interaction with the school/community:** Yes
- **Innovations:** Yes

**4. What are the practices of the institution to impart ethics and values in physical education?**

- ❖ The practices of the institution to impart ethics and values in physical education are Health physical fitness, recreation, healthy living, discipline, sportsmen ship, supporting and positive attitude and dedication towards the profession. To make healthy body for healthy mind and ultimate aim is to prepare and healthy human beings.

**5. What are the instructional approaches (various models of teaching used) and experiences provided for ensuring effective learning?**

- ❖ The institute use several models of teaching for providing effective learning like conventional classroom teaching, encourage students for self learning by using library resources and world wide web, put them to face the actual teaching and learning models by supervise lesson plan and sending them in the schools for independent teaching and learning as student teacher. The college also provides them to use various ITC facilities by teaching those computers ppt, and virtual classes to interact with several experts from the globe.

**6. How many hours in a year are allotted to teaching practical activities listed under “skill and prowess” section of the syllabus? Also mention whether allotment of hours for different activities is uniform or content-based.**

Activity	Days	Hours	Comments
Morning	180	2 hrs/day	<b>Limitations :</b> Whether condition, reasonable holidays
Evening	180	2 hrs/day	

7. Which indigenous activities (regional or traditional games or martial arts) are included in the syllabus for skill and prowess and how many hours are spent on them in a year?

❖ Teaching practices and various leadership activities are included in the syllabus.

8. What are the major initiatives for encouraging student teachers to use / adopt technology in practice teaching?

❖ Institute adopts new suggestions/innovative plans suggested by experts and physical educationist to enrich the students performance for teaching practice like power point presentation classes, learning by doing method. Students are also interacting publically and personally with the professionals to garnish their performance.

## 2.4 TEACHER QUALITY

1. **How does the Faculty keep themselves and the students abreast and aware of the changing values in health, fitness and performance-oriented competitive sports and games?**



- Through the participation in various games and sports at various level.
- Through the organization of the competitions.
- Through intramural and extramural activities.
- Through participate in Workshops, Seminars and Conferences.
- Through the literature resources available in the college library.

2. **Are the practice teaching sessions developed cooperatively in partnership, involving the school staff and mentor teachers? If yes, give details.**



Institute develop practice teaching sessions with the discussion of entire faculty team and the authorities are look after all the necessary arrangement for effective practice teaching sessions in the school.

3. **What is the ratio of students to the identified practice teaching schools? Give the details on what basis the ratio has been decided?**



According to syllabus and regulation of Barkatullah University, teaching practice is to be taken by B P Ed. students only. We have 50 students in B P Ed. and the ratio has been decided as per the availability of time, medium

facilities and schools normally department follow 1/13 approximately. Institute give opportunity of teaching practice to M P Ed. students also to be send with the B P Ed. students to guide and supervise them.

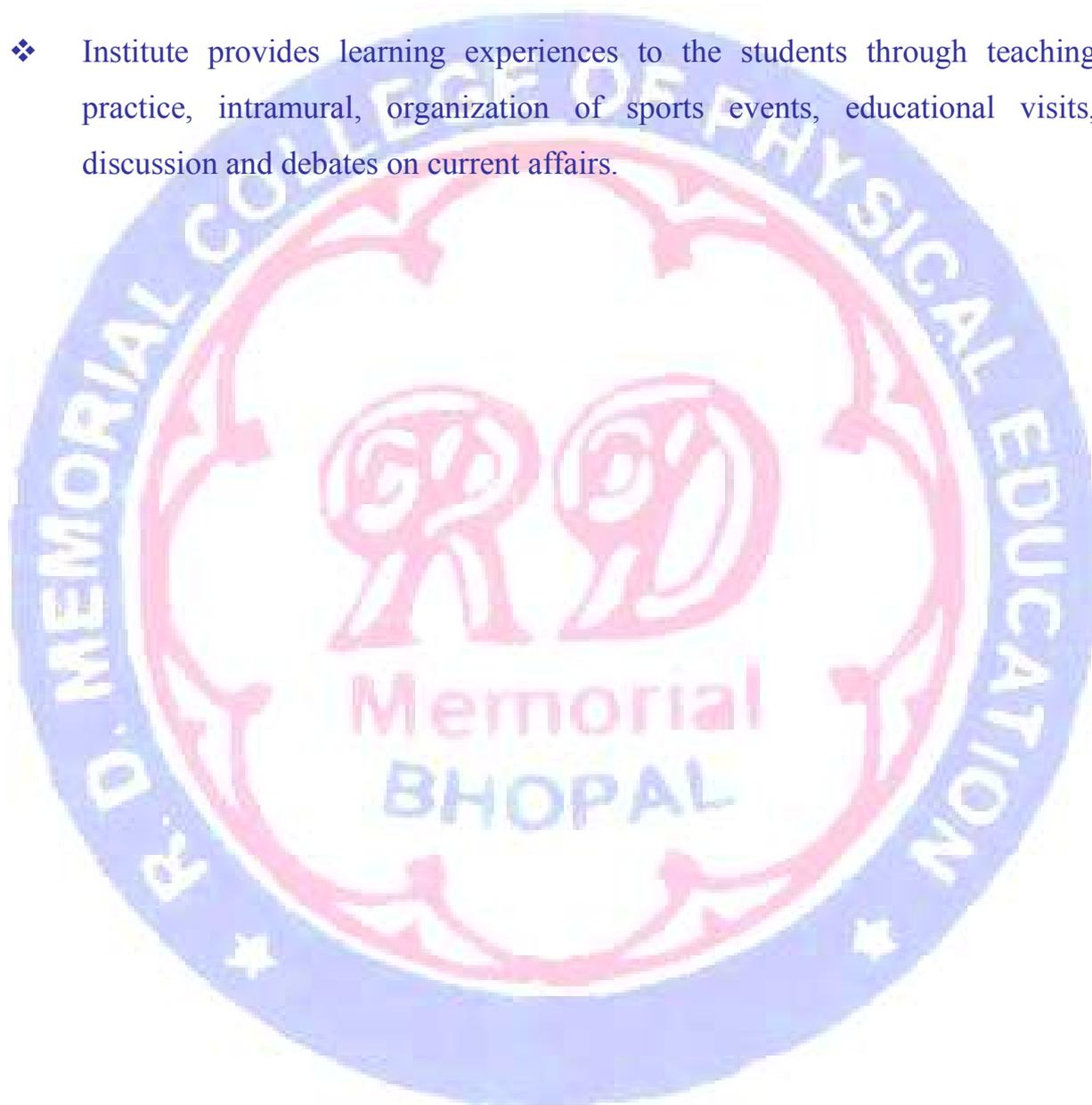
4. **How does the institution ensure that the students are updated on the policy directions and physical education needs of the schools?**

- ❖ Before leaving the campus for outdoor teaching, the summary of their practice teaching is observed and suggested by the concerning faculty members. Some of the faculty member visits the work place for evaluating the performance of the students.

5. **How does the institution strengthen the regular academic programmes through non-formal (leadership camps, organizing sports competitions, play days, recreational games etc.) and practical training in organizational skills such as officiating in sports and athletic meets?**

- Institute organizes ten days leadership camp annually. It includes fitness activities, tracking, hiking, treasure hunt, scavenger hunt, cook out and camp fire program.
- Institute organizes various competitions at college, district and state level allotted by University and Higher Education, Madhya Pradesh.
- Institute organizes play day and annual sports every year which includes some selected sports and recreational activities for students and faculty members of the college.

6. **How does the institution provide for adequate flexibility and scope in the operational curriculum for providing varied learning experiences to the students both in the campus and in the field?**
- ❖ Institute provides learning experiences to the students through teaching practice, intramural, organization of sports events, educational visits, discussion and debates on current affairs.



## 2.5 EVALUATION PROCESS AND REFORMS

1. **Provide details of various assessment /evaluation processes (internal assessment, midterm assessment, term end evaluations, external evaluation) used for assessing student learning?**

- ❖ College includes in its curriculum, two internal assessment (theory), one internal assessment (practical) exam, teaching lesson plan, projects, seminars, assignment to assess the students learning.

2. **Is ICT used in assessment and evaluation processes? If yes give details.**

- ❖ Internal assessment and evaluation done manually but external assessments and evaluation made by experts as their own criteria.

3. **How are the assessment/evaluation outcomes communicated and used in improving the curriculum transaction and performance of the students?**

- ❖ After the final assessment and evaluation process, the outcomes is communicated through displaying on the notice board and personally to students.

4. **What level of proficiency is expected of the students in each of the practical component of the activity/event/sport? (Detail on the activity and specify the level for each of them on the scale given below).**

Fair  Good  Very Good  Excellent  Outstanding

4. How does the institution monitor the overall performance (including theory, skill and prowess, teaching ability and organizational ability) of students to ensure the achievements of the course objectives?
- ❖ Institute monitors overall performance of the students through internal assessment examination.



## **2.6 BEST PRACTICES IN TEACHING - LEARNING AND EVALUATION PROCESS**

### **1. Detail on any significant innovations in teaching/learning/evaluation introduced by the institution?**

- ❖ Internal assessment of teaching practice (practical) as well as teaching practice (theory) are been conducting by the Institute through which we can assess the performance of teaching/learning/evaluation.

### **2. How does the institution reflect on the best practice in the delivery of instruction, including use of technology?**

- ❖ Faculty members of the college mostly used power point classes and some of the teachers are taking classes through VCD method.

## **ADDITIONAL INFORMATION TO BE PROVIDED BY INSTITUTIONS OPTING FOR RE -ACCREDITATION / RE – ASSESSMENT**

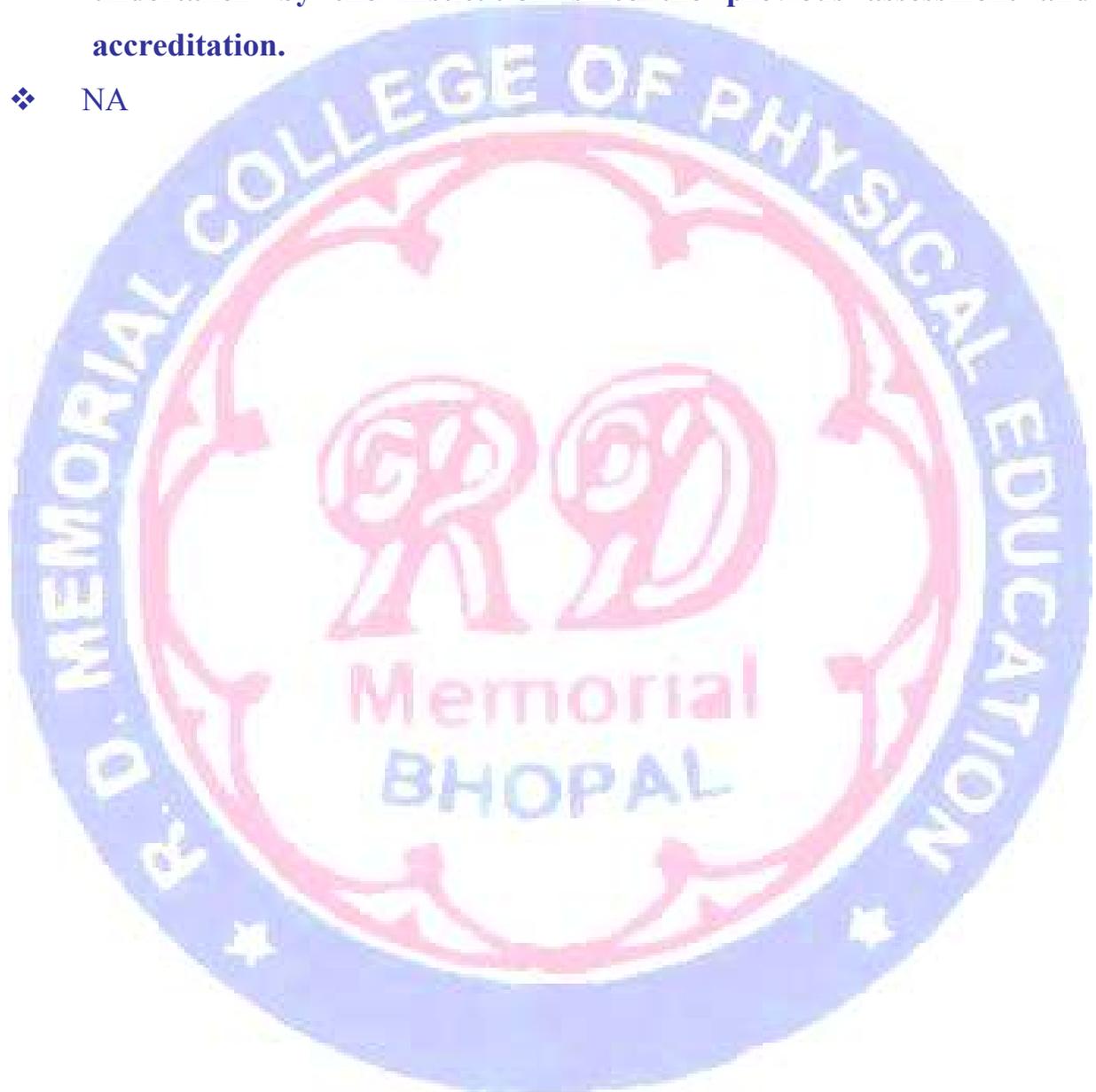
### **1 What are the main evaluative observations/suggestions made in the first assessment report with reference to Teaching Learning and Evaluation and how have they been acted upon?**

- ❖ Attendance of the students, personal behavior in the class, behavior with the faculty members, disciplinary act done by the students, score in class tests (weekly) and the performance in assessment exams are the main evaluative

observation been acted upon.

- 2 What are the other quality sustenance and enhancement measures undertaken by the institution since the previous assessment and accreditation.

❖ NA



## **CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION**

### **3.1 PROMOTION OF RESEARCH**

**1. Describe how the institution promotes research in health, physical education, sport, recreation, and allied sport sciences?**

- ❖ As per the syllabus and regulation of the Barkatullah University only M P Ed. final year students can participate in research work through their thesis work which is optional subject in their prescribed curriculum.

**2. How does the institution motivate its teachers to take up research in physical education?**

- ❖ Through referring the faculty members for Seminars and Conferences, use internet and computer lab facility for their research work, motivate them to publish article in various National and International Journals, many of the faculty are doing their Ph. D. with the job and institute is sending them to complete their course work which is compulsory by the UGC and also helping nature of senior faculty members.

**3. What are the thrust areas of research prioritized by the institution?**

- ❖ Institute gives priority to Socio-psychological, exercise physiology and health related areas of physical education and sports.

**1. Give details of the Minor / Major research projects (if any) completed by staff members of the institution in last five years.**

- ❖ Nil

2. Give details of the Conference / Seminar / Workshop attended and/organized by the faculty members in last five years.

S. No.	Teacher's Name	Workshops	Seminar	International Seminar
1	Dr. Amresh Kumar	30	40	30
2	Dr. Vipendra Kumar	05	05	05
3	Dr. Sanjeev Kumar Gupta	02	04	05
4	Mr. Ravi Kant Chaudhary	01	01	Nil
5	Mr. Anil Kumar Rajpoot	Nil	02	02
6	Mrs. Jyoti Tiwari	Nil	01	02
7	Mr. Deepak Singh Kushwah	10	07	10



## 3.2 RESEARCH AND PUBLICATION OUTPUT

### 1. List the journals in which the faculty members have published papers in the last five years.

❖ Following are the published papers in the last five years -

- International Journal of Educational Chronicle vol. 3, no. 1 pp. 104-109, ISSN-2229-6220
- International Journal of Health, Physical Education & Computer Science in Sports vol. 7, no. 1 pp 175-177, (Online Journal) ISSN-2231-3265.
- International Journal of Physical Education, Health and Social Science vol. 1, and issue.1 (Online Journal) ISSN-2278-716X.
- International Journal of Educational Chronicle vol. 1, no. 2 pp. 78-81, ISSN-2229-6220.
- International Journal of Movement education and Social Sciences (IJMESS), ISSN-2278-0793.
- International Journal of Physical Education Health and Sports Sciences Volume 2 Issue I Year 2013 ISSN No. 2279-0306.
- Research Journal of Physical Education and Sports Sciences vol. 1, issue 1 pp. 52-57, ISSN- 2277-8519.
- National Journal of Physical Education and Yoga vol.2, no.1 pp. 47-53, ISSN-0975-9301
- Scientific Journal Sport and Exercise vol. 8, no. 2 pp. 15-18, ISSN-0974-2964
- Scientific Journal Sport and Exercise vol. 9, no. 2, ISSN-0974-2964.
- National Conference on Exercise Physiology and Sports Sciences ISBN – 9788175246997.

- Presented paper in International conference on “A Survey on Waist Hip Ratio and Body Mass Index among Youth of the States of Southern India” at IPS College of Physical Education, Gwalior in 2011.
- Presented paper in International conference on “Effect of suryanamaskar and meditation on mental stress management among software professionals” at LNIPE Gwalior in 2008.
- Presented paper in International conference at Noida College of Physical Education in 2011.
- Presented paper in International conference on at VIT University Vellore in 2008.
- Participated in International conference on organized by Anand Kendra, Vivekananda Needam, Gwalior in 2011.
- Presented paper in national seminar on at Annamalai University in 2009.
- Presented paper in national seminar on at Bangalore University in 2009.
- Presented paper in national seminar on at LNUPE Gwalior in 2013.
- Supervised ten Thesis of Master of physical education and four are in the pipe line.
- Acted as Official in an International Conference of by Institute of Professional Studies, Gwalior from 18-20 November, 2011.
  
- Participated in National Workshop on scientific and Technical Terminology organized by Ministry of human resource and Development in Institute of Professional Studies, Gwalior.

**2. Give details of the awards, honors and patents received by the faculty**

**members in last five years.**

- ❖ **Award** : One of the faculty of our college got Best Citizen Award.
- Honors** : One of the faculty of our college got Gold Medal in M Phil Academics.
- Patent** : None

**3. Give details of instructional and other materials developed including teaching aids and/or used by the institution for enhancing the quality of teaching during the last three years.**

- ❖ Some of the faculty members of our college have been attended refresher courses and orientation courses from various Universities – ASC departments around the nation.

**4. To what extent does the institution prepare and use audio-visual (AV) materials, ICT and other teaching aids? Give details on the following.**

**(i) Any special physical education and sports related AV materials prepared or procured and used by the college.**

- None

**(ii) Any physical education and sports related AV materials used by the faculty for teaching/learning/training of students.**

- None

**(iii) Any other innovative approaches adopted or used by the faculty.**

- Some of the faculty of our college are using Video classes in Human Anatomy, Exercise Physiology, and Health Education to give their best and easily understood by the students.

**5. Give details on various training programs and/or workshops-**

◆ **Organized by the institution**

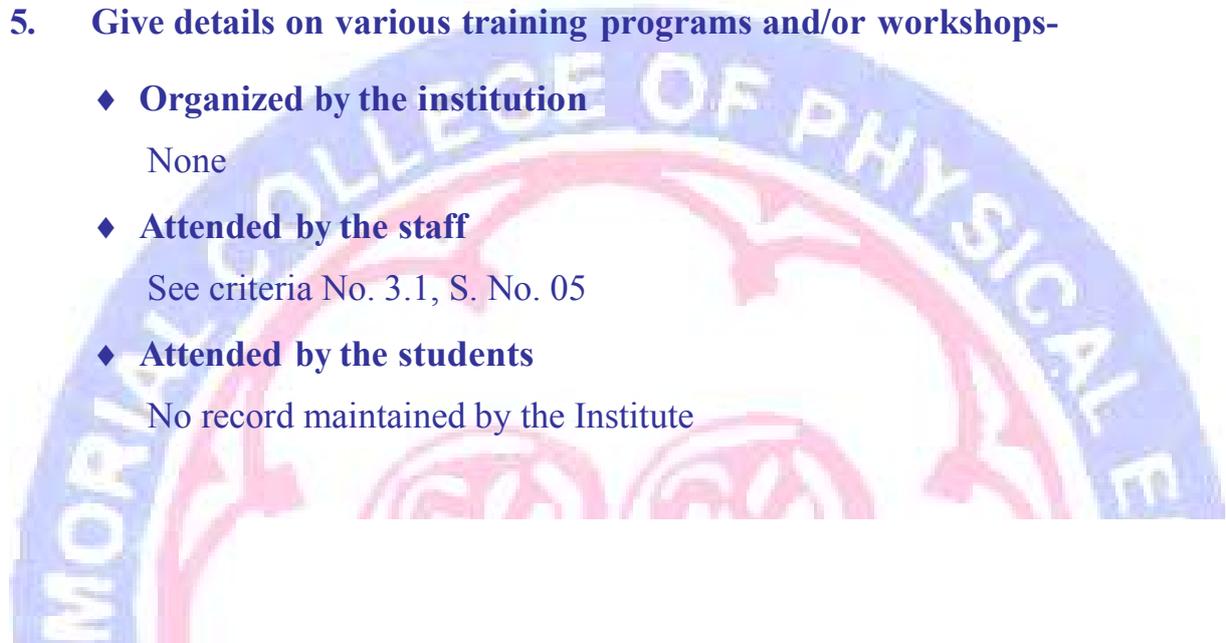
None

◆ **Attended by the staff**

See criteria No. 3.1, S. No. 05

◆ **Attended by the students**

No record maintained by the Institute



### 3.3 CONSULTANCY

1. Did the institution provide any consultancy services during last five years? If yes, give details.

❖ No

2. Are the faculty/staff members of the institute competent to undertake consultancy? If yes, list the areas of competency of staff members and the steps initiated by the institution to publicize the available expertise. Some of the areas where the physical education institutions provide (paid or unpaid) consultancy services are listed below. You may specify any other, which you have taken up beyond the listed examples.

- **Construction and maintenance of sport infrastructure**

- ❖ Institute provides consultancy to construct and maintain various sports infrastructure like athletic track, basketball court, hockey field, football field, gym, swimming pool, judo hall, Kho Kho, Kabaddi ground etc.

- **Selection and purchase of standard equipment for sport and physical activities**

- ❖ None

- **Organization of athletic meets and competitions**

- ❖ Yes, we organized various athletic meets in and out of the campus.

- **Research and development in physical education, sport and sport sciences**

- ❖ None

- **Fitness development, fitness assessment and fitness management**
  - ❖ We and our associate groups are working for the betterment of society and helping rural peoples for their better and healthy lifestyle.
  - **In-service training to physical education teachers of schools, physical educators and coaches**
  - ❖ None
  - **Correction of physical defects through exercise therapy**
  - ❖ Institute provides consultancy for correction of physical defects through exercise therapy, Panchkarma in Ayurveda and massage therapy associate with our colleague R. D. Memorial College of Ayurveda and Hospital, Bhopal.
  - **Movement education**
  - ❖ None
3. **How much revenue has been generated through consultancy in the last five years?**
- ❖ Institute has provided free consultancy for the welfare and glory of sports.
4. **How do the institution and the faculty share and use the revenue generated through consultancy?**
- ❖ Institute has provided consultancy for the welfare and glory of sports on unpaid basis.
5. **Apart from the normal teaching work, do the teachers (who are competent) give extra sports coaching to the talented sports-persons in a**

specific game/sport of their interest? If yes, give details.



S. No.	Name of the Teacher	Specialization Game/Sports
1	Dr. Amresh Kumar	Yog, Badminton
2	Dr. Vipendra Singh	Football
3	Dr. Sanjeev Kumar Gupta	Volleyball
4	Mr. Ravi Kant Chaudhary	Volleyball
5	Mr. Pankaj Kumar Tripathi	Basketball
6	Mr. Himmat Bahadur Singh	Hockey, Badminton, Cricket
7	Mr. Anil Kumar Rajput	Hockey, Athletics
8	Mr. Sanjeev Kumar Jaiswal	Kabbadi, Kho Kho
9	Mr. Anil Kumar	Yog
10	Mr. Abhishek Kumar Dwivedi	Volleyball
11	Mrs. Jyoti Tiwari	Volleyball, Handball, Weight Lifting
12	Mr. Deepak Singh Kushwah	Judo, Basketball, Table Tennis

### 3.4 EXTENSION ACTIVITIES

**1. What are the future plans and major activities the institution would like to take up for providing community orientation to students?**

- ❖ Institute plan major and minor activities for the society in the future like sports competition in schools and villages, blood donation camp in the campus as well as outside from the campus, short term and basic education in the villages and society near around with partial knowledge and introductory part of various games and sports.

**2. What are the efforts of the institution to bring in “community orientation” in its functioning?**

- ❖ Through summer camps, village placement program, NSS activities etc.

**3. Does the institution offer courses in First Aid, Life saving/ handling emergency etc.? If yes, list them giving the objectives of the courses offered.**

- ❖ Institute has Sports Medicine in MPED final year curriculum and First Aid, life saving and emergency care is part of that. In the same manner we have health education in MPED curriculum in which healthy life style, hygienic living personal care are been taught to the students.

**4. How has the local community benefited from the institution?  
(Contribution of the institution through various extension activities,**

**outreach programmes, partnering with NGO's and GO's)**

- ❖ Institute organized many programmes as
- ❖ Coaching camps of various games and sports allotted by University and Higher Education Madhya Pradesh
- ❖ Built village approach road
- ❖ Participate in various NSS program
- ❖ Participated in Pulse Polio immunization
- ❖ Participated in tree plantation in outside from the campus.

**5. How has the institution benefited from the community?  
(Community participation in institutional development, institution community networking, institution school networking, etc.)**

- ❖ There is not any direct benefited from the community but whenever the institute organized any awareness program or any kind of sports activity, the peoples of surrounding are taken part in mass and support the program.

**6. Indicate the broad areas of various extension activities of the institution/department and the objectives of the activity.**

**i) Community recreation**

- Recreation activities are the part of physical education and students and faculty take part in such activities with lots of fun and learning also.

**ii) Sport for out-of school children**

- Institute is organized various sports events throughout the year for our students and outside as well and in such program the association and federation of some games are also took part in that events.

**iii) Fitness awareness programme for women, adults and old aged people**

- Yoga, Aerobics, Therapy and many more activities conducted for the women, aged person, and children. In every summer institute conducted summer coaching camp in many sports events for kids as football, cricket, basketball, judo, table tennis, volleyball etc.

**iv) Coaching activity at the campus during holidays for school children**

- See 3.4, S.No. 6 (iii)

**v) Personality development activity/programme/camps for enthusiastic and desiring children**

- Institute organized leadership training camp for students and adventure camp every year for the students for their personality development.

**vi) Health and hygiene awareness programmes/camps**

- Yes

**vii) Organizing blood donation camps**

- ❖ Yes

**viii) Social work**

- ❖ Yes

**ix) Population education**

- ❖ Yes

**x) Physical Education for the challenged**

- ❖ Yes

**xi) National Health Awareness Programmes like HIV, AIDS, Diabetes, Polio Vaccination etc.).**

- ❖ See 3.4, S.No. 3,4

**xii) Medical camps**

- Institute collaborate with their colleague unit R. D. Memorial

Ayurvedic College and Hospital and participate in various health camps and have a good support from the people around.

**xiii) Environmental Awareness Programmes**

- Yes

**xiv) Any other (Specify and give details)**

- No

**6. How does the institution develop social and citizenship values and skills among its students?**

- ❖ Physical education mean to develop physical, mental, social and spiritual factors and if we talking about social development and citizenship the institute participate several social program organized by state bodies and took part in a large scale always. Our students who are from the different part of the India are came forward and show their culture and trends which they have.

**7. Is there any specific project completed by the institution relating to the community development in the last five years? If yes, give details.**

- ❖ No

### 3.5 COLLABORATIONS

1. Are there NSO programmes in the institution besides NCC and NSS? If yes, give details on the NSO programmes.

❖ No

2. Name the national and/or international level organizations, if any, with which the institution has established linkages in the last five years and detail the benefits resulted out of such linkages specifically to the following

- Curriculum Development
- Teaching
- Training
- Practice Teaching
- Research
- Consultancy
- Extension
- Publication
- Student progression to higher studies and research
- Student Placement

❖ No

**4. Give details of institution-schools-community/institutions-industry networking.**

- ❖ Yes institute has academic linked with schools and community for the outdoor teaching practice for the students and for carrier opportunity.

**4. Does the institution have?**

**a) Twining programmes**

- ❖ No

**b) Student Exchange Programmes**

- ❖ No

**c) Collaboration with institutions and organizations like LNIPE, SAI, NSNIS, NCTE State/National Sports Associations, Sport Science Societies, etc. for professional development of staff and students.**

*(Give details wherever applicable)*

- ❖ Institute has most of the faculty from LNIPE Gwalior and they have their own terms with professionals of such agencies apart from this institute not having any personal collaboration with above agencies.

**5. How does the faculty collaborate and interact with the faculty of schools, other Physical Education College and Universities?**



- Organizing Sports Competitions
- Coaching
- Examination
- Selection of team for Intervarsity Competition
- Officiating

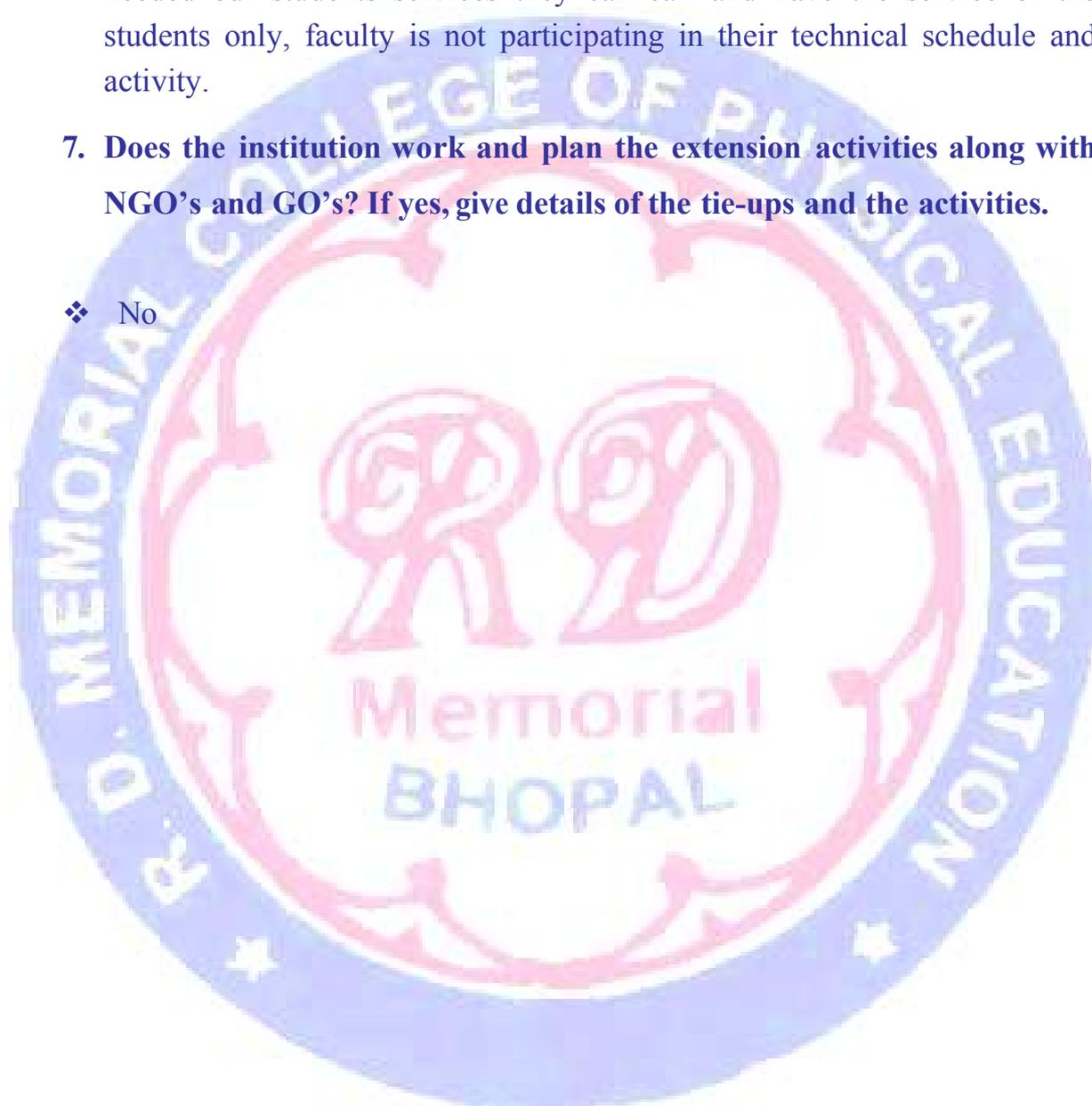
**5. Are the faculty actively engaged with teachers and other school**

**personnel to design, evaluate and deliver various physical education activities including teaching in the Schools? If yes give details.**

- ❖ We send our students to the school for outdoor teaching and if school needed our students services they can call and have the service of the students only, faculty is not participating in their technical schedule and activity.

**7. Does the institution work and plan the extension activities along with NGO's and GO's? If yes, give details of the tie-ups and the activities.**

- ❖ No



### **3.6 BEST PRACTICES IN RESEARCH, CONSULTANCY AND EXTENSION**

**1. What are the major measures adopted by the institution to enhance the quality of Research, Consultancy and Extension activities during the last five years?**

❖ Sophisticated research labs, Internet facilities with wi-fi department, Intellectual and experienced teaching faculty, Good academic staff for support, enhance the quality of research Consultancy and Extension activities.

**2. What are significant innovations/good practices in Research, Consultancy and Extension activities of the institution?**

❖ No

### **ADDITIONAL INFORMATION TO BE PROVIDED BY INSTITUTIONS OPTING FOR RE-ACCREDITATION / RE-ASSESSMENT**

**1. What are the main evaluative observations/suggestions made in the first assessment report with reference to Research, Consultancy and Extension and how have they been acted upon?**

❖ No

**2. What is the other quality sustenance and enhancement measures undertaken by the institution since the previous assessment and accreditation.**

❖ No

## CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 PHYSICAL FACILITIES

1. Does the institution have the physical infrastructure as per NCTE norms? If yes, specify the facilities and the amount invested for developing the infrastructure. Enclose the master plan of the building.

❖ Yes college have infrastructure as per NCTE norms with the intake of 50 in BPed. and 30 in MPed. Copy of master plan (Enclosed)

1. Total Land Area **08 acres**
2. Nature of Land holding **Own**
3. Principal Office
4. HOD Room
5. Administrative Office
6. Seminar Hall
7. Staff room with and internet facility
8. Class Room
  - ❖ B P Ed.
  - ❖ M P Ed. I year
  - ❖ M P Ed. II year
9. Laboratories **See Executive Summary**
10. Recreation Room
11. Library with internet facilities
12. Girls Common room
13. Boys Common Room

14. Sports Store

15. Wash Room Girls

16. Wash Room Boys

17. Yoga Hall

18. Grounds/ Courts

See Executive Summary

**3. How does the institution plan to meet the need for augmenting the infrastructure to keep pace with the academic growth?**

- ❖ 25% to 30% of annual budget of the college is utilized for the above facilities.

**4. What are the various play fields and sports and games infrastructure available with the institution and how does the institution ensure their optimum use?**

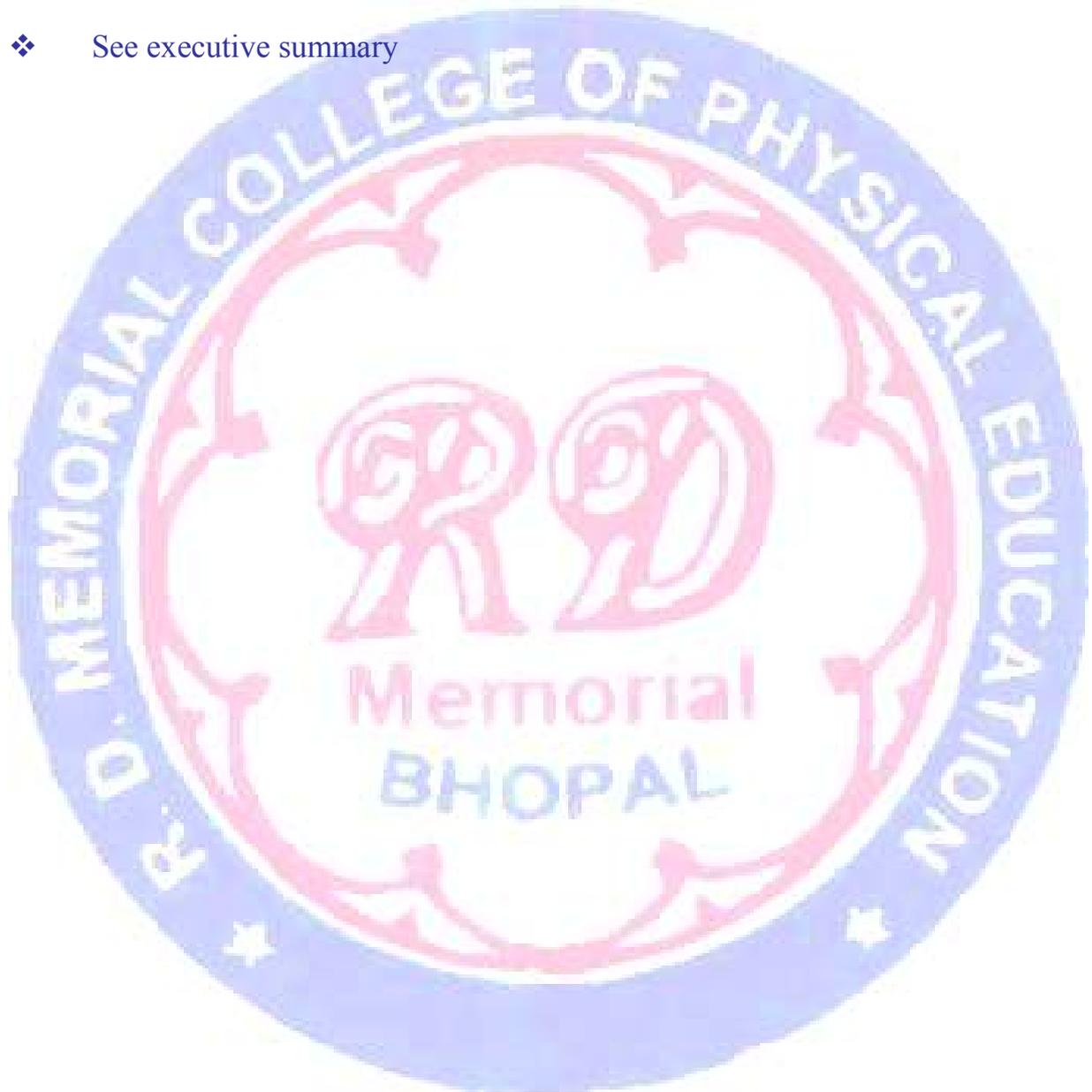
- ❖ College has its own play fields for the purpose of activity classes of BPED. And MPED. Courses running in the college and also utilize for the sports event of the college allotted by University and Higher Education, Madhya Pradesh. Play fields are also being used by the other colleges of the same institute for annual sports and play day. Play fields are prepared according to the norms of NCTE.

**4. Give details on the availability and use of multi-purpose/ special purpose halls, (if available).**

- ❖ College is planning to construct a multipurpose hall for various indoor sports with ultra modern facilities of sports. It will be in the progress soon.

5. What are the various general and specialization laboratories/facilities available with the institution?

- ❖ See executive summary



## 4.2 MAINTENANCE OF INFRASTRUCTURE

1. **What efforts are made to keep the campus beautiful and pollution free? (It should include information on keeping sport infrastructure in fine, trim and hazard free condition.)**



- Regular service and maintenance of equipments and grounds
- Gardening
- Tree plantation
- Proper arrangement of light, water, security in the college
- Proper input in library, sports store etc.

2. **What is the budget allocation and utilization in the last five years for the maintenance of the following?**

- Building
- Play Fields
- Laboratories
- Furniture
- Equipments
- Computers
- Transport / Vehicle

**(Give justification for the allocation and unspent balance if any).**



Particulars	2009-10		2010-11		2011-12	
	Budget Allotted	Expenditure	Budget Allotted	Expenditure	Budget Allotted	Expenditure
<b>Building</b>	NA	<b>22,52,000</b>	NA	<b>16,75,000</b>	NA	<b>9,00,950</b>
<b>Play Fields</b>	NA	<b>1,52,000</b>	NA	<b>1,11,060</b>	NA	<b>1,25,620</b>
<b>Laboratories</b>	NA	<b>2,05,000</b>	NA	<b>1,21,000</b>	NA	<b>1,51,000</b>
<b>Furniture</b>	NA	<b>3,00,000,</b>	NA	<b>1,70,000,</b>	NA	<b>1,25,000</b>
<b>Equipments</b>	NA	<b>1,20,000</b>	NA	<b>1,11,000</b>	NA	<b>1,25,000</b>
<b>Computers</b>	NA	<b>4,22,350</b>	NA	<b>2,37,350</b>	NA	<b>1,20,360</b>
<b>Transports/ Vehicle</b>	NA	<b>60,000</b>	NA	<b>81,900</b>	NA	<b>55,200</b>

Budget for the above mention facilities decided by the governing body of the society on the basis of utility and requirement of the college.

**3. How does the institution maintain the available infrastructure facilities?**

- i) **Buildings**                      ii) **Play fields**                      iii) **Others**

❖ College has all required and necessary resources for maintaining the available infrastructure

**5. Is there a sport infrastructure development and management committee in the institution/department? If yes, give the details of its composition and its achievements over the years.**



- Construction of new premises specifically for physical education.

- Construction of various play fields in new campus

**5. Furnish the details of non-consumable and consumable sport, games and activity equipment available with the institution and give the break-up of the amount spent during the previous year on the up-keep and replenishment of equipment.**



S.No.	Consumable Items	Qty.	Expenditure	Non Consumable Items	Qty.	Expenditure
1	Badminton Net	1	100.00	Cone	12	775.00
2	Badminton Racket	6	1650.00	Foot Pump	1	280.00
3	Shuttle Cock	2 box	240.00	Measuring Tape	2	1575.00
4	Basketball	4	1250.00	Starting Gun	1	780.00
5	Cricket Ball	18	2040.00			
6	Cricket Bat	5	12250.00			
7	Cricket Batting Gloves	3 pair	1100.00			
8	Cricket Batting Pad	1 pair	1200.00			
9	Cricket Thigh Pad	1pair	240.00			
10	Football	6	1650.00			
11	Handball	4	1160.00			
12	Hockey Ball	12	360.00			
13	Lawn tennis Ball	2 box	350.00			
14	Lawn Tennis Racket	2	1300.00			
15	Skipping Rope	6	210.00			
16	T. T. Ball	3 box	168.00			
17	T.T. Bat	4	850.00			
18	Volleyball Net	12	240.00			
19	Volleyball	2	710.00			
20	Tennis Ball	11	2850.000			
<b>Total</b>			<b>29918.00</b>	<b>Total</b>		<b>3410.00</b>

6. State whether or not the equipment acquired by the institution is adequate to carry out the activities of the programme. If no, give details on how the deficiency is met.

- ❖ Yes equipments acquired by the college is adequate to carry out the activities throughout the year.



### 4.3 LIBRARIES AS A LEARNING RESOURCE

1. Does the institution have a qualified librarian and sufficient technical staff to support the library - materials collection and media/computer services?

❖ Yes college library has one qualified librarian and one assistant librarian.

2. Is there an advisory committee for the library? If yes give details including the composition, functioning and the major decisions (during last three years) of the library committee.

❖ Yes college have an advisory committee for the library and they are working positively for the enhancement of library as well ;

- Make the library wi-fi
- Purchase books in reference section
- Increase the sitting capacity of the library
- Increase the number of text books in the library

3. What is the mechanism adopted by the institution to systematically review the various library resources for adequate access, relevance, etc. and to make acquisition decisions.

❖

- As per the instruction of experts
- Special desire from the faculty as per their requirement.
- Special demand of students
- As per the visiting team suggested

**3. Are the library processes (issue, acquisition etc.,) computerized? If yes, give details.**

- ❖ College library has enough number of computers with internet facilities, where students and faculty can easily access any website or internet links.

**6. Does the institution library have Computer, Internet and Reprographic facilities? If yes, give details on the access to the staff and students and the frequency of use.**

- ❖ We have library class for BPEd. and MPED. Students separately under the supervision of one faculty member students can access the internet in their library or computer class only but for research work they can access after the permission of the concerned authority only.

**7. Does the institution make use of Inflibnet/Delnet/IUC facilities? If yes, give details.**

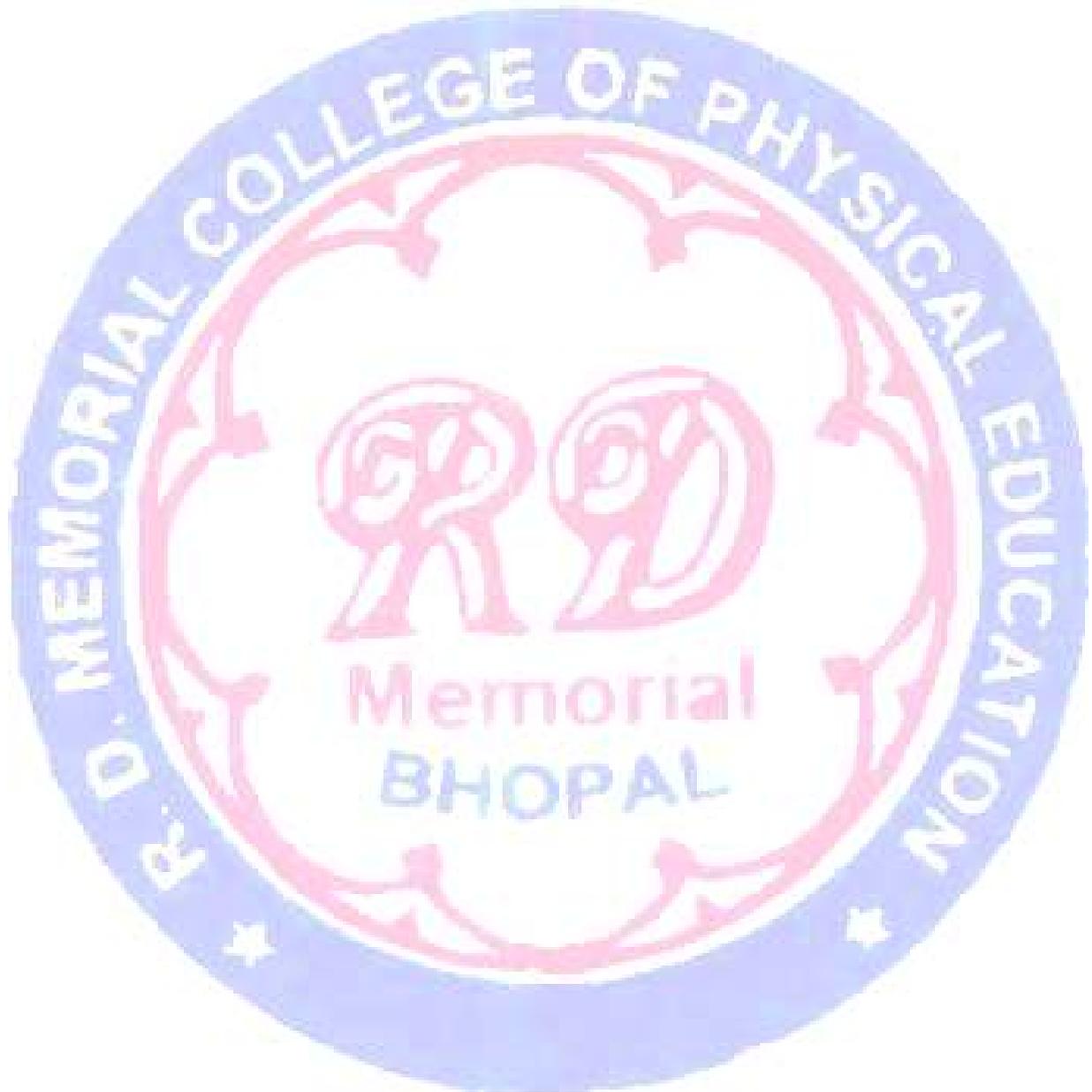
- ❖ Yes college has SOUL college version software through inflibnet.

**8. How do the staff and students come to know of the new arrivals?**

- ❖ Students and faculty can ask to the librarian frequently otherwise librarian display in their notice board for new arrival of the text and reference books so that the students and faculty can easily get the information regarding.

9. Does the institution's library have book bank facilities? If yes, give details on the use of the book bank facility by the students?

- ❖ Not yet but planned to do so



#### 4.4 ICT AS LEARNING RESOURCE

1. **How does the institution incorporate the new technologies into its programmes?**

- ❖ College has a well established and fully equipped ICT lab with internet facilities where students and faculty can access the internet and get the new technologies, software easily.

2. **Does the institution have a dedicated computer lab facility available in the institution? If yes give details of the hardware, software, number of computers, access hours per student, etc. and how the institution ensures the optimum use of the facility.**

- ❖ College computer lab has 25 numbers of computers with LAN Connectivity of internet facility. College has own website and separate id domain for each unit of the institute. Two class in a week for BPED. Students and four class in a week for MPED students added in their schedule of classes.

9. **How and to what extent does the institution make use of the new technologies/ ICT in curriculum transactional processes? (Computers, internet, audio visual and other media and materials)**

- ❖ College has qualified computer operator for taking the class for basics of the computer and also taking class to teach how to access the internet, how to prepare power point presentation etc.

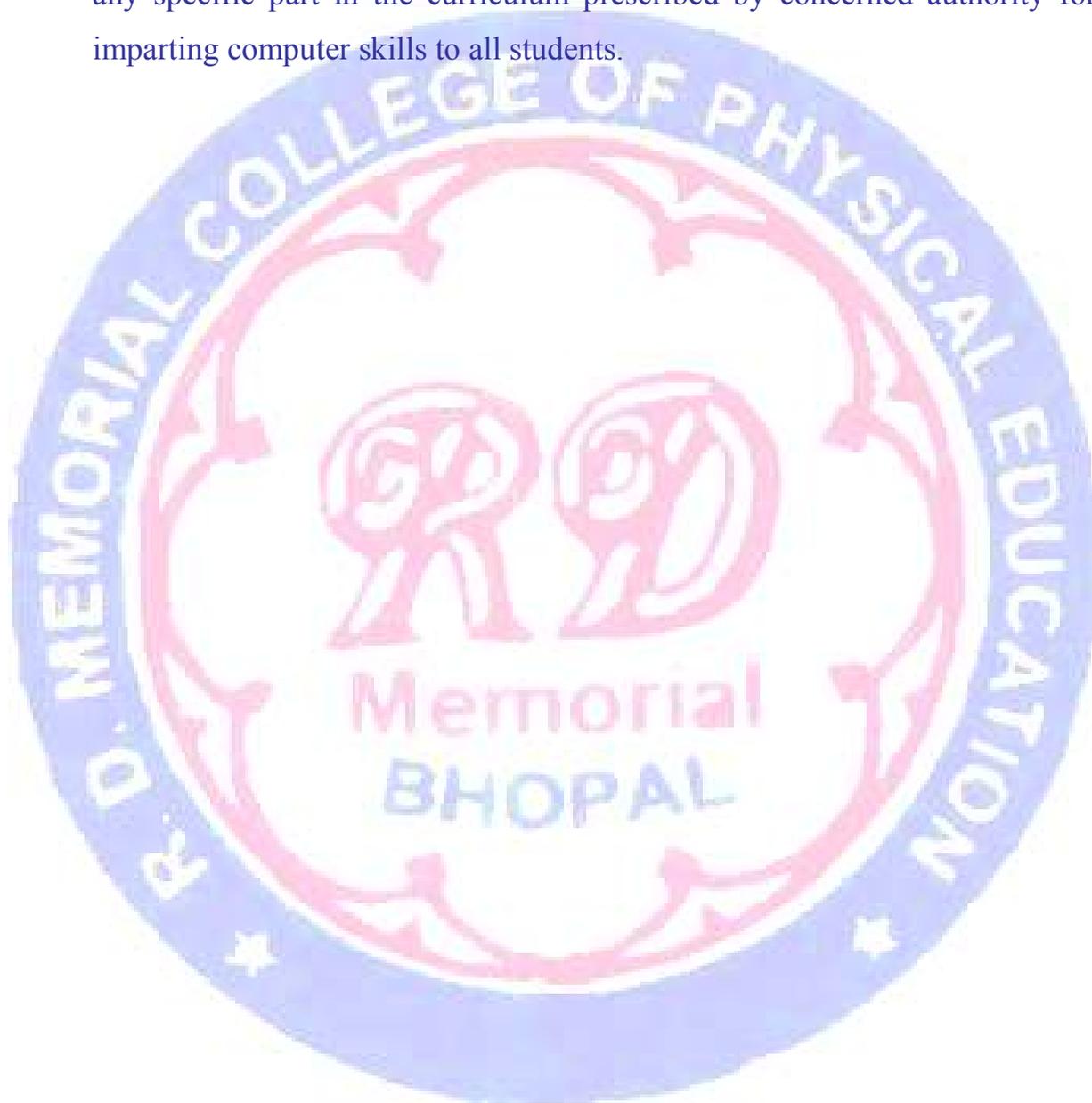
- Basics of computer
- Preparation of power point presentation
- MS- word
- Use of email and internet
- Hardware knowledge
- Operating system
- Virus management

**10. What are major areas for which student teachers use /adopt technology in practice teaching? (Developing lessons plans, physical fitness and other sports and games related activities, evaluation, preparation of teaching aids)**

- ❖
  - Search latest material of subjects from internet
  - New rules and regulation of various games/sports
  - Search aerobic music and video
  - New training methods, prepared by sports scientists
  - New teaching gadgets involved in the profession
  - Latest news of various sports event conducted at national and international level.

**11. Is there a provision in the curriculum for imparting computer skills to all students? If yes give detail on the modalities and the major skills imparted.**

- ❖ Yes, in M P Ed. first year there a subject namely Statistics in which numerical and statistics are there as SPSS, Central Tendency, Normal Distribution and slandered statistics etc. But in B P Ed. Course there is not any specific part in the curriculum prescribed by concerned authority for imparting computer skills to all students.



## 4.5 OTHER FACILITIES

1. **How is the instructional infrastructure optimally used? Does the institution share its facilities with others for e.g.: serve as information technology resource in physical education to the institution (beyond the program), to other institutions and to the community, provide support facilities to other institutions, organizations and so on.**

- ❖ We have theory and practical classes throughout the academic session and students and faculty utilize the infrastructure every time as per the requirement of the course. College provides all necessary facilities to the students for grooming and nourishing them and make them professionally competent in the field of physical education and sports.

3. **Are the classrooms equipped for the use of latest technologies for teaching? If yes, give details. If no, indicate the institution's future plans to modernize the classrooms.**

- ❖ Classroom of B P Ed. and M P Ed. Are well equipped with all latest gadgets and module list of that is given below
  - Over Head Projector
  - Color Television
  - LCD Projector
  - C D Player
  - Video Camera
  - Digital Camera
  - Public Address System
  - CDs. Etc.

**4. Give details on the facilities available with the institution to ensure the health and hygiene of the staff and students (rest rooms for women, wash room facilities for men and women, canteen, health center etc.)**

❖ All classrooms, office, labs, library, staffroom, washroom, store, are well equipped and ventilated with all necessary gadgets.

- Fresh and Purified drinking water facilities
- Proper light facilities at various place
- Parking Facilities
- Common room
- Recreation room for boys and girls
- Neat and clean canteen Facilities
- Health Centers for 24 hours medical facilities
- High security with CCTV cameras

**5. How does the institution consider the environmental issues associated with the infrastructure? (Energy saving devices, using environment friendly naturally degrading materials, water conservation etc.)**

❖ R. D. Memorial College of Physical Education is situated in a lush green and pollution free environment 5 Km. away from the city crowd. Campus is fully covered with greenery as we have our botanical garden in the campus and every year we celebrate environment day and tree plantation takes place.

**6. Does the institution allow the use of sport infrastructure by external**

agencies such as neighborhood sports clubs, sports associations, corporate sector, business houses, sports enthusiasts and the like? If yes, give details.

- ❖ Yes for training purpose we called the local teams to our college to compete our students for practice but for commercial purpose the use of infrastructure is completely banned for outsiders.

**7. Does the institution have its 'website'? If yes, what is the information posted on the site and how often is it updated?**

- ❖ Yes R. D. Memorial College of Physical Education has our own separate website in which all the necessary information regarding the college is given. College posted out current events going on in the campus on website and it is also update on regular basis. It includes Course offered, Photo Gallery, Facilities, Fee Structure, Code of Conduct, Tournaments, Contact and mandatory disclosures etc.

#### **4.5 BEST PRACTICES IN INFRASTRUCTURE AND LEARNING RESOURCES**

**1. How does the faculty seek to model and reflect on the best practice in the diversity of instruction, including the use of technology?**

- ❖ The faculty members of the college make efforts to provide interesting learning experiences to the students by applying different methods and techniques of teaching and training. Seminar, Group discussion, quizzes, in the class and on the field is conducted by the faculty member to develop reflective and critical thinking among students. Faculty members are work and plan any activity with the consent of each other. These plans are then implemented through team efforts. Remedial instructions are provided to weaker students and high achievers are provided additional academic guidance and help by the faculty members.

**2. List innovative practices related to the use of ICT, which contributed to quality enhancement of the institutional provisions.**

- ❖
  - Use of Projectors
  - Use of Power Point
  - Use of Video presentation
  - Use of internet to update the knowledge

**3. What innovations/best practices in Infrastructure and Learning Resources are in vogue or adopted/adapted by the institution?**

- ❖ For good performance by the students it is very important to have a good infrastructure and very learned faculty team under the eminent guidance of some experts can make the learning effective and meaning full. Support of the management is also appreciable because without their support we were handicapped, R. D. Memorial College of Physical Education is very lucky in this matter. This creates healthy environments of learning and a good relationship between teacher and students. All the infrastructure and facilities are learning resources are adopted for the same.

**ADDITIONAL INFORMATION TO BE PROVIDED BY INSTITUTIONS OPTING FORRE-ACCREDITATION / RE-ASSESSMENT**

1. **What were the evaluative observations made under Infrastructure and Learning Resources in the previous assessment report and how have they been acted upon?**

- ❖ NA

2. **What is the other quality sustenance and enhancement measure undertaken by the institution since the previous assessment and accreditation with regard to Infrastructure and Learning Resources?**

- ❖ NA

## CRITERION V: STUDENT SUPPORT AND PROGRESSION

### 5.1 STUDENT PROGRESSION

1. **How does the institution assess the students' preparedness for the programme and ensure that they receive appropriate academic and professional advice through the commencement of their professional education programme (student's pre- requisite knowledge and skill to advance) to completion?**
  - ❖ Through the entrance test at the time of admission we can get the knowledge of the students, accuracy in particular games and sports and physical fitness level through the test.
2. **Does the institution have any direct relationship with state sport associations for deriving various benefits for the students and coaching facility under the NSO programme? If yes, give details.**
  - ❖ Yes the students and faculty are associated with the state association and federation in many sports because of that our students are taking part in officiating and training camps of various tournaments conducted by the association.
3. **Give details on the achievement-oriented incentives provided by the institution to motivate students in general and talented sports-persons in particular to participate and win laurels in extramural sport competitions beyond inter-college and inter-university level contests. For example:**

**a) Marks reserved for achievement in particular sport/activity**

- ❖ Yes college has provision for special marks and advantage in attendance to those candidates who participate in sports/games at University, state and national level.

**b) High achievement is publicly commended**

- ❖ Yes college has provision for commended award to those candidates who participate in sports/games at University, state and national level.

**c) Cash awards are provided according to the level of achievement**

- ❖ No cash award given to the student directly but instead of that we offer concession in their tuition fees of college.

**d) High achievers' names are inscribed on the honor boards displayed in the institution/department**

- ❖ Yes

**e) The institution/department provides rewards such as blazers, monograms and ties etc., for outstanding performance**

- ❖ Yes

**f) The institution/department ensures through special efforts that the outstanding sports-persons get better placement**

- ❖ Yes college give appreciation letter and special recommendation letter to the students who is out standing sports person.

**4. How does the institution ensure that the campus environment promotes motivation, satisfaction, development and performance improvement of the students?**

- ❖ For theory sudden test, group discussion, seminar, debate etc. but for practical during intramural, extramural, interclass, and other competitions.

**5. Describe the possible reasons of drop out (if any) and the measures adopted by the institution for minimizing the drop out?**

- ❖ The dropout rate is zero from last three years

**6. What additional services are provided to students for enabling them to compete for the jobs and progress to higher education?**

- ❖ Yes for jobs we called some company who are working in physical education and sports area like edu sports, cosco, or on special call school management also agreed to come to college for conducting interview but for higher education services we don't committed any additional service.

### 5.3 STUDENT SUPPORT

1. **What are the various provisions in the institution, which support and enhance the effectiveness of the faculty in teaching and mentoring of students?**



- Extensive collection of books in library
- Computer with internet facilities
- Well equipped labs
- Photocopy facilities
- Academic leave provision
- Financial assistance for attending seminar, workshop, refresher course, orientation course
- Provide advance teaching aids
- Well maintained play fields
- Financial assistance for organization of sports competition
- 24 Hrs. Medical facilities
- PF facilities
- Free transportation etc.

2. **Does the institution have remedial programmes for academically low achievers? If yes, give details.**

- ❖ For low achievers college conducted remedial classes time by time.

**3. What is the grievance redressed mechanism adopted by the institution for students? What are the major grievances redressed in last two years?**

❖ Yes, college has established grievance cell in premises and the major gravened are as follows

- To protect the right of the students as well as faculty
- To protect female students and faculty member in college premises
- Students can come directly to the authority to make complaints against any one
- All the students are feeling free or tension less environment in the campus

**4. How is the progress of the candidates at different stages of programme monitored and advised?**

❖ College conducted internal assessment examination twice in session for assessing and evaluation the students performance and if needed improvement then we took extra classes, special attention on week students etc.

**5. How does the institution ensure the students' competency to begin practice teaching (Pre-practice preparation details) and what is the follow-up support in the field provided to the students during practice teaching in schools?**

❖ Uses of latest methods of teaching and teaching aids are making the student professionally competent. In teaching practice we suggested micro teaching

to develop their skills and performance in related area. Times by time guidance have provided by the faculty members to the students which students can serve at their work place.

**6. Give details on the student counseling facilities available to the students of the institution?**

**a) General career counseling**

- ❖ Faculty members of the college take counseling of the students and suggested them the best career opportunities and criteria forgetting them.

**b) Sports-specific counseling to talented sports-persons**

- ❖ Colleges have skilled and well qualified faculty members in their specific sports also and time to time they train the talented sports person and suggested them to how to improve the performance. For better counseling college arranged national and international experts from outside from the college to counsel the students.

**c) Academic counseling**

- ❖ Academic counseling is done by the faculty members and experts available in the college to the students when required or asked by the students.

**d) Personal counseling to low achievers**

- ❖ For low achievers firstly we find out the reason behind low performance and then accordingly counsel the student. Motivating the students is also a good counseling method for low achievers.

**e) Therapeutic counseling on health, fitness, behavior etc.**

- ❖ Therapeutic counseling has given by the doctors available in the

college in our associate group.

**f) Placement services**

- ❖ At present college have not any placement cell but personally faculty are able to suggest better career to the students and we are also looking forward to construct a placement cell for better opportunity to the students.

**g) Any other (specify and indicate)**

- ❖ No

**6. Does the institution provide sports coaching to students/trainees? Are students encouraged to qualify as sport officials (referees, umpires, table officials) so as to add to their competency? If yes, give details thereof.**

- ❖ Yes college encourage students to qualify the official examination and coaching examination, for that we also trained students at small tournaments as intramural, inter collegiate completion, annual sports meet, play day etc.

**7. Are the students from the institution encouraged to join specialized coaching courses provided by the various National Institutes and other organizations? If yes, give details for the last three years.**

- ❖ We are also encourage the students to attend the various courses run by the various institute in India as LNUPE, NSNIS, Kevalyadham, SAI etc. Several students are trying to get admission there in various

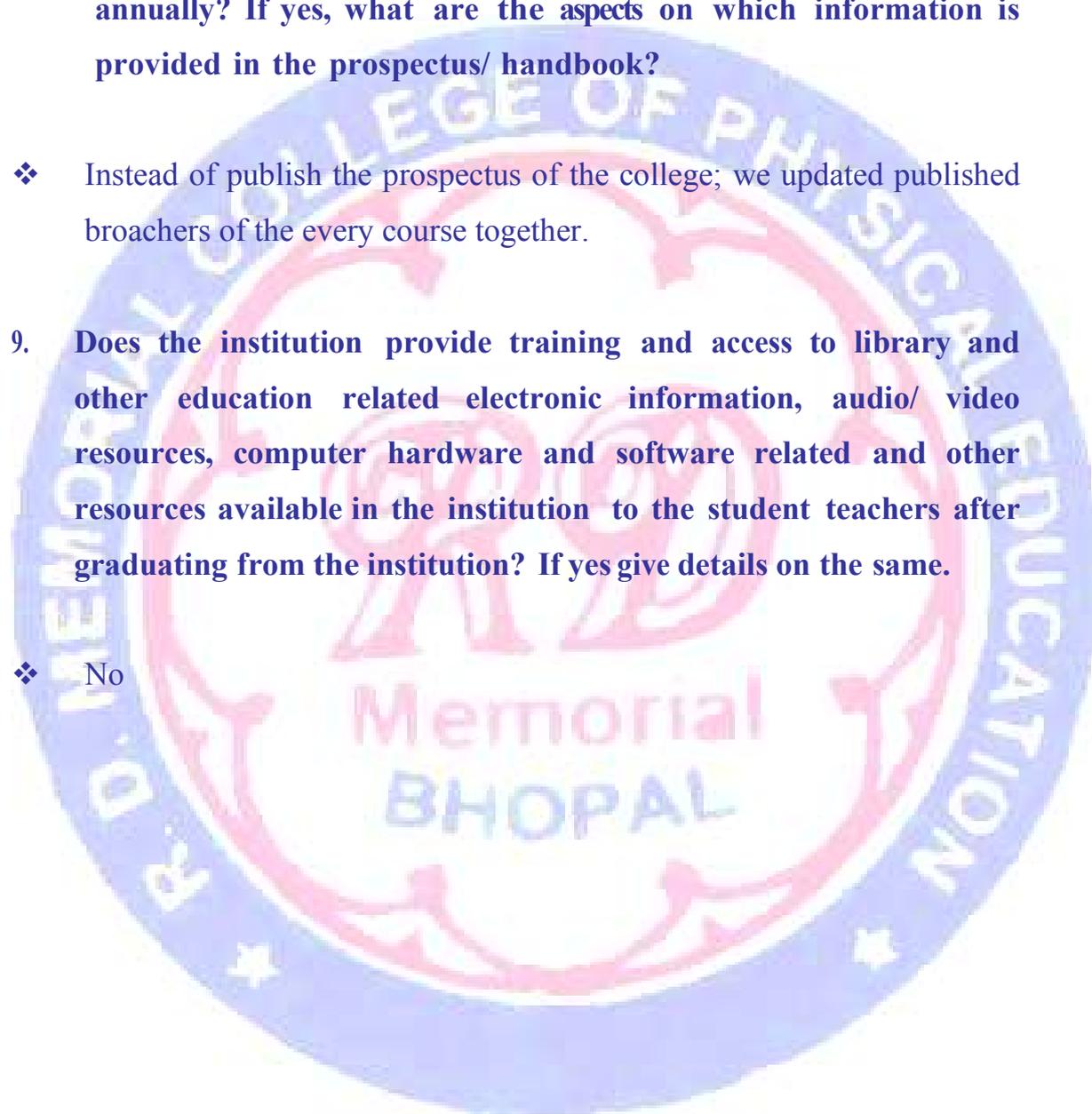
departments.

8. Does the institution publish 'its' updated prospectus/handbook annually? If yes, what are the aspects on which information is provided in the prospectus/ handbook?

❖ Instead of publish the prospectus of the college; we updated published brochures of the every course together.

9. Does the institution provide training and access to library and other education related electronic information, audio/ video resources, computer hardware and software related and other resources available in the institution to the student teachers after graduating from the institution? If yes give details on the same.

❖ No



## 5.4 STUDENT ACTIVITIES

1. Does the institution have an Alumni Association? If yes,

(a) List the current office bearers

S. No.	Name	College	Designation
1	Mr. Hemant Kumar Singh Chauhan (Chairman)	RDMC Group	Patron
2	Dr. Ravi Prakash Singh (Principal)	RDMC Ayurveda	Director
3	Brig. Retd. Esther Daulat (Principal)	RDMC Nursing	Asst. Director
4	Dr. J S Chaubey (Professor)	RDMC Hospital	Programe Coordinator
5	Mr. B K Sahu (S. Accountant)	RDMC Group	Treasurer
6	Mr. Deepak Singh Kushwah (Asst. Prof.)	RDMC Physical	Secretary
7	Mrs. Dolly Shiju (Vice Principal)	RDMC Nursing	Member
8	Mr. Vipin Jain (Asst. Prof.)	RDMC Pharmacy	Member

(b) Give the year of establishment and the last election held

- ❖ Year of establishment : 2007
- ❖ Last Election held : 2012

(c) List Alumni Association activities of last two years

- ❖ Alumni Meet 2012
- ❖ Foundation of Celebration Day

(d) Details of the top 10 alumni occupying prominent positions/excelled in sports and games

- ❖ Not yet found

(e) Give details on the contribution of alumni to the growth and development of the institution.

❖ Our alumines are working/studying in the various institutes of Madhya Pradesh as well as out of the state, so their contribution for the growth and development of the institute are as follows :

- Oral consultancy
- Recruitment
- Admission
- Guest Faculty
- Regular and temporary faculty

3. How does the institution encourage students to participate in extracurricular activities including sports and games?

❖ Every year college organized annual meet, interclass competition , students teacher competition of debate, dance, drama, rangoli, mehendi, some minor sports, recreation sports, intramural competition as co curricular activities.

4. How does the institution involve and encourage students to publish materials like catalogues, wall magazines, college magazine, etc.

❖ No

4. Does the institution have a student council or any similar body? Give details on – constitution, major activities and funding.

❖ Only student council at whole institute level organizes several activities and

managing that.

**5. Give details of the various bodies (academic and administrative) which have student representation on it.**



- Intramural organization
- Annual Sports Meet
- Cultural Club
- Literary Club
- Students council

**6. Does the institution have a mechanism to seek and use data and feedback from its graduates and current students to improve the preparation of the programme and the growth and development of the institution? If yes give details.**

- ❖ In every session we give a teacher feedback form to the students and on the basis of that we make the arrangements accordingly for its growth.

## **5.5. BEST PRACTICES IN STUDENT SUPPORT AND PROGRESSION**

**1. Give details of institutional best practices in Student Support and Progression.**

❖ None

## **ADDITIONAL INFORMATION TO BE PROVIDED BY INSTITUTIONS OPTING FOR RE-ACCREDITATION / RE-ASSESSMENT**

**1. What were the evaluative observations made under Student Support and Progression in the previous assessment report and how have they been acted upon?**

❖ NA

**2. What is the other quality sustenance and enhancement measure undertaken by the institution since the previous assessment and accreditation with regard to Student Support and Progression?**

❖ NA

## CRITERION VI: GOVERNANCE AND LEADERSHIP

### 6.1 INSTITUTIONAL VISION AND LEADERSHIP

1. What are the institution's stated purpose, vision, mission and values?  
How are they made known to the various stakeholders?

❖ **Vision of the institute is** "Be a part in relentless pursuit of preeminence in the promotion and development of learners through teaching, coaching, research and other activities evolve a holistic approach to produce technically sound, professionally competent and socially committed individuals loaded with ethical values for betterment of humanity through a harmonious blend of body, mind and spirit to serve the entire nation. "

❖ **Objectives of the college**

- To produce excellent abilities in the field of Physical and Sports Education.
- To make and enable the college to function by creating modern techniques and encouraging research opportunities in the field of Physical Education.
- To guide youth in the profession of Physical Education & employment.
- To introduce and impart Physical Education and Sports activities on all educational platforms.

**2. Give information on how the mission include the institution's goals and objectives in terms of addressing the needs of the society, the students it seeks to serve, the school sector, Institution's traditions and value orientations?**

❖ **Needs of Society**

As far as Madhya Pradesh concerned it is a educationally backward state, literacy rate in higher education is very low in comparison to national level on the other hand MP state is domicile of tribal society and main aim of Shri Chitragupt Shiksha Prasar Samiti is to uplift poor, rural people as well as tribal community by exploring their physical qualities for the physical education and sports purpose and push them for the national and international competition, this is the need of society of the state.

❖ **The students seek to serve for the school sector.**

The specific characteristics of physical education program of R. D. Memorial College of Physical Education is to train students not only to earn their livelihood but also seek to serve in education lower unit, school sector physical education can contribute much to the school and educational institutions. Training program of College of Physical Education is children oriented as the roots of sports are among this mass and the school are the only place to start. R. D. Memorial College of Physical Education in the school sector in following ways:

- Teach games and sports and other physical activities to children in a more skills and effective manner.
- Motivate the children
- Prescribe physical education program for the society

❖ **Institutional traditions and value orientations**

The various activities of physical education is to develop the feeling the

nationalism and help in creating a new generation of individual with the feeling that the difference based on caste, community and religion have no meaning and faith in love and peace impurity in the feeling of goodwill and brotherhood serve to a greater extent towards humanity physical education provide common platform where the students from different religion, professing different customs and traditions interact with the each other.

**3. How and with what frequency are the vision, mission and implementation plans monitored, evaluated and revised?**

- ❖ Frequently but once in the year feedback received from the students and faculty. Informally the monitoring is done regularly by the personal interaction to the faculty and students.

**4. How does the institution identify and address the barriers (if any) in achieving the vision/mission and goals?**

- ❖ Meeting with the concern authority of the college is a regular feature of college where as if any barriers identify as hurdles in achieving the vision / mission and goals is thoroughly discussed.

**5. Enumerate the top management's commitment, leadership role and involvement for effective and efficient transaction of teaching and learning processes (functioning and composition of various committees and Board of Management (BOM), BOG, etc.)**

- ❖ Yes, the College governing body consisting Chairman, Secretary, and other

managing committee members. In addition to this college has building committee, purchase committee, anti ragging committee, students council, sports committee, hostel committee etc.

**6. How does the management and head of the institution ensure that responsibilities are defined and communicated to the staff of the institution?**

- ❖ Several times the members of the governing body interact with the students and faculty members to ensure that responsibilities are being completed.

**7. How does the management/head of the institution ensure that valid information (from feedback and personal contacts etc.) is available for the management to review the activities of the institution?**

- ❖ Questionnaire is being used for the feedback from the students.

## 6.2 ORGANISATIONAL ARRANGEMENTS

1. Give the organizational structure and the details of the different committees (academic and administrative bodies) constituted by the institution for management of different institutional activities? Give details of the meetings held and the major decisions made and implemented regarding academic management, finance, infrastructure, faculty, research, extension and linkages and examinations during the previous year.
  - ❖ List of different committees enclosed.
2. To what extent is the administration decentralized? Give the structure and details of its functioning.
  - ❖ Yes, the college authority is decentralized administration of the department and head of the department has full power to frame each and every aspect of the department like time table, maintenance of ground facility, labs, sanction leave to faculty members, seminars, workshops, guest lectures, organization of tournaments, teaching and training schedule, sending team for participation and many more.
- i. How does the institution collaborate with other sections/ departments of the institution and school personnel to improve and plan the quality of educational provisions?

❖ As per the aim of Shri Chitragupt Shiksha Prasar Samiti to provide education to the poor peoples, women, disabled as well as tribes providing physical, mental, social and spiritual knowledge for betterment in their life with joy and healthy lifestyle. R. D. Memorial College of Physical Education collaborates our associate groups namely College of Ayurveda & Hospital, College of Nursing, College of Pharmacy to fulfill the ultimate aim of the society and serve their best to society in present scenario.

**ii. Does the institution use the various data and information obtained from the feedback in decision-making and performance improvement? If yes, give details.**

❖ College authority take feedback from the students, faculty, parents of the students regarding the facilities, education system, fusibility for making new changes as well as updating the regulations of the college often sometimes these feedbacks may be left negative approach, authority make their decisions accordingly.

**iii. What are the institution's initiatives in promoting co-operation, sharing of knowledge, innovations and empowerment of the faculty? (Skill sharing across departments' creating/providing conducive environment).**

❖ For making the environment of the college familiar governing authority conduct formal and informal meetings frequently in which we share our experiences, knowledge and skills. Discussed on previous issues and make plan for upcoming events in highly coordinated and well arranged manner.

**b. How does the management encourage and support involvement of the staff for improvement of the effectiveness and efficiency of the institutional processes?**

❖ The governing authority of R. D. Memorial College of Physical Education encourage and support involvement of the staff for the improvement of the effectiveness and efficiency of whole institutional process many ways.

- Work freedom
- Job satisfaction
- Salary protection
- Financial assistance for academic activities
- Medical assistance
- Free education for children
- Incidental financial assistant
- Permission for personal and professional emergencies.
- Involves in outdoor activities like orientation program, refresher course, attending seminars, guest lectures etc.

### 6.3 STRATEGY DEVELOPMENT AND DEPLOYMENT

**i. How does the institution allocate resources (human and financial) for accomplishing and sustaining the changes resulting from the action plans?**

❖ All the plans and programs required financial assistance for smooth conduction, management of the college appointed a committee for all the expenditures in various heads headed by one authority member. Basically college is self financed in nature, so all the financial resources accomplished through fees paid by students.

**ii. How are the objectives communicated and deployed at all levels to ensure individual employee's contribution for institutional development?**

❖ See 6.2, S. No. 5

**iii. Describe the procedure of developing and deploying the institutions academic plan.**

❖ All academic plans are prepared at the beginning of the session and reviewed quarterly as per the requirement. If completed feedback is taken by Principal or any other member of management. The Academic Calendar for the whole year is prepared with the Principal and other faculty members which given to the students during their orientation just after their admission.

iv. **Has the institution an MIS in place? If yes, give details on how it is used to select, collect, align and integrate data and information on academic and administrative aspects of the institution.**

❖ No

5. **Detail on the workload policies and practices that encourage faculty to be engaged in a wide range of administrative and professional activities including teaching, research, assessment, mentoring, working with schools and community engagement.**

❖ Apart from teaching and coaching responsibilities, there are some academic work load guided by the NCTE is distributed among the faculty members by Head and Principal together. For encouraging faculty members for administrative work give reward to motivate staff members on various occasion. Some of the faculty members are awarded by increment as financial reward for their outstanding performance throughout the session.

## 6.4 HUMAN RESOURCE MANAGEMENT

**1. How are the needed resources (human and financial) planned and obtained to support the implementation of the mission and goals?**

- ❖ For human resource, college appointed qualified faculty under the Section 28 as well as adhoc faculty and for financial resources college fulfill their requirement by fees paid by the students.

**2. Does the institution have an inbuilt mechanism to check the work efficiency of the non-teaching staff? If yes, give details.**

- ❖ There is no particular mechanism to check the work efficiency of non-teaching staff but at department level, Head of the department and Principal of the college have the power to check the work efficiency of non-teaching staff.

**3. Is there a grievance redressal mechanism in the institution for the staff? If yes, how does it handle the grievances of the employees and others? Give details of last three years.**

- ❖ See 5.3, S. No. 3

**4. Does the institution have the freedom and the resources to appoint and pay temporary/adhoc/part-time faculty? If yes, give details. If no, state how the workload resulting from additional programs/courses/expansions is managed?**

- ❖ Yes, college has the freedom from the authority to appoint temporary/ adhoc/

part time faculty as per the requirement of college.

v. **What are the major initiatives of the institution for ensuring personal and professional/career development of the teaching and non-teaching staff of the institution (training, organizing and sponsoring professional development activities, promotional policies, etc.)**

- ❖ Several sponsoring professionals are the sponsors and co sponsors are available for better conduction of any sports event, workshop, seminar, conferences etc.

vi. **What are the mechanisms in place for performance assessment (teaching, research, service) of faculty? (Self-appraisal method, comprehensive evaluations by students and peers). Does the institution use the evaluation outcome to improve teaching, research and service of the faculty? If yes give details.**

- ❖ As per the guidelines of UGC and university the faculty members are requested to fill up the self-appraisal form at the end of academic years this is submitted by the teacher through head of the Department. The management of the college analyzes these self-appraisal forms. Yes, definitely these evaluations are used to improve teaching and service of the faculty.

c. **What are the various health, insurance and first-aid services available to the students/ trainees and members of the teaching and non-teaching staff of the institution?**

- ❖ First Aid facility available in the college on emergency basis but for more health services, college use the services from College of Nursing and College

of Ayurveda & Hospital

**d. What are the welfare measures for the staff and faculty, which affect and improve, staff well-being, satisfaction and motivation?**



- 24 hours medical facility
- Insurance facility
- Free education for staff children
- Bus facility
- Loan facility
- Free transportation facility
- Mid day meal facility

**e. How does the institution ensure that the statutory and regulatory requirements pertaining to human resources are fulfilled? (NCTE norms, University/State Govt. regulations). How many faculty have been recruited without the essential qualifications prescribed by the regulatory body?**

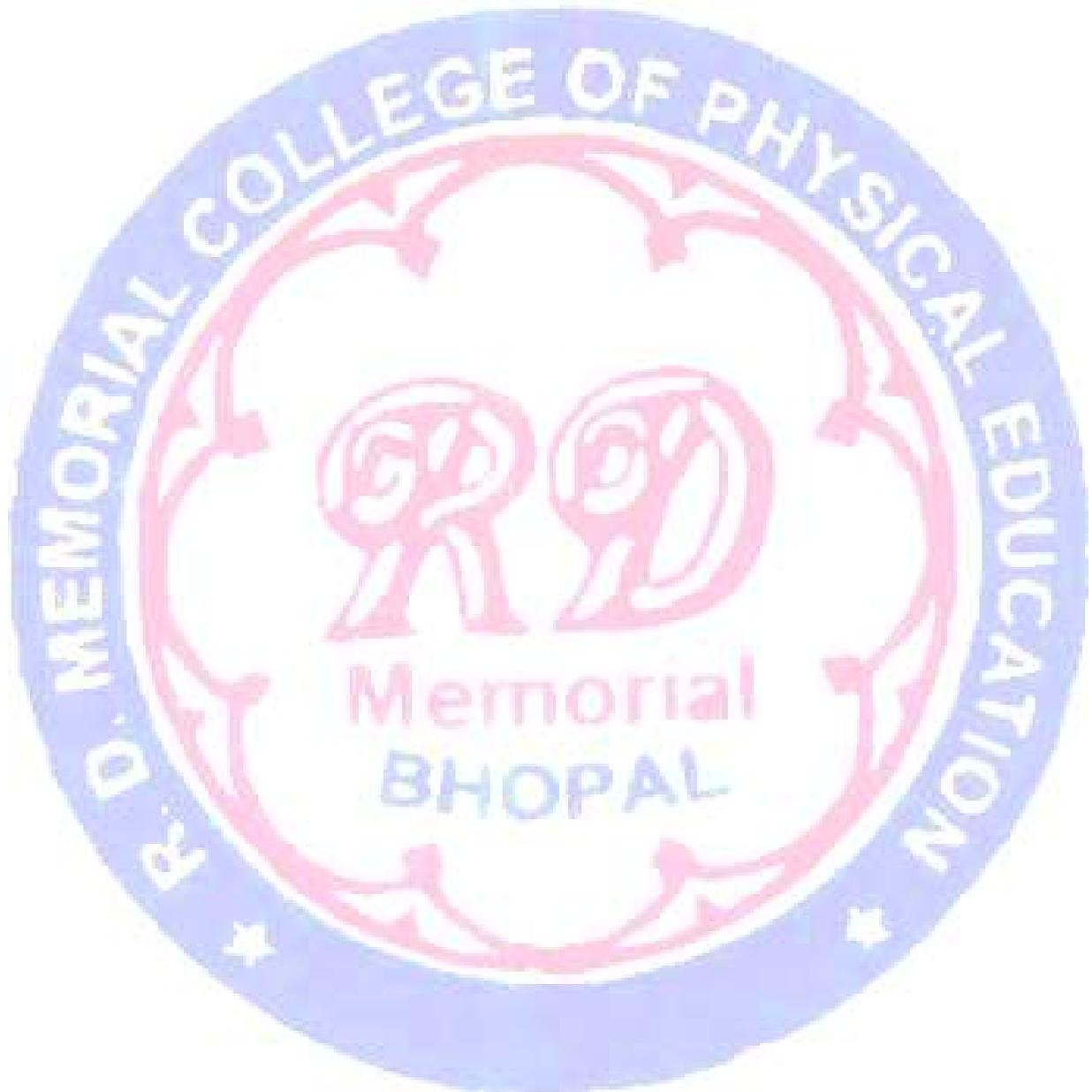
- ❖ For recruitment, advertisement is published in Local, State, National Newspapers, website, FM radio, subscribed magazines, employment newspaper. Recruitment of the teacher done strictly on the basis of guidelines laid down by UGC as well as University. Staff is recruited under Code 28. Selection committee panel appointed by University takes the Interview of selected candidates.

**10. Does the institution follow any testing methods to periodically evaluate the physical fitness of the faculty? If yes, give details.**

- ❖ No

11. Is there a mechanism in the institution to reward and motivate staff members? If yes, give details.

❖ See 6.3, S. No. 5



## 6.5 FINANCE MANAGEMENT AND RESOURCE MOBILIZATION

1. What are the budgetary resources to fulfill the vision and mission and offer quality programs? (Budget allocations over the past five years, depicted through income expenditure statements, future planning, resources allocated during the current year, and excess/deficit)
  - ❖ College of Physical Education is a self financed college, so all the budgetary resources maintained through fees paid by the students. The balance sheet of Shri Chitragupt Prasar Samiti, Bhopal is enclosed to support budget allocation for the past 3 years.
2. Does the institution get financial support from the government? If yes, mention the grants received in the last three years under different heads. If no, give details on the sources of revenue and income generated by the institution.
  - ❖ No
3. How does the institution decide on fee and other charges to be paid by the students? (Give the detailed break-up of fee and other charges and the total amount collected from the students annually for each of the programmes) Have there been any changes in the tuition and other fees during the past three years. If yes, give details.

S.No.	Particulars	B P Ed.	MPed	
			Previous	Final
1	Admission Fees	1000	1000	1000
2	Tuition Fees	15000	35000	35000
3	College Exam Fees	300	500	500
4	I Card Fee	20	20	20
5	Amalgamate Fund	300	200	200
6	Social Activity	600	300	300
7	Uni Sports Fee	150	150	150
8	Library Fee	3000	1500	1500
9	Caution Money	100	100	-
10	Medical Fee	30	30	30
11	D. D. F.	2500	1200	1300
12	Other	2000	-	-
	<b>Total</b>	<b>25000</b>	<b>40000</b>	<b>40000</b>

**Total Amount Collected from different class**

Class	Intake	Fees	Total
B P Ed.	50	25,000	12,50,000
M P Ed. Previous	30	40,000	12,00,000
M P Ed. Final	30	40,000	12,00,000
<b>Grand Total</b>			<b>36,50,000</b>

6. Is the operational budget of the institution adequate to cover the day-to-day expenses? If no, how is the deficit met?

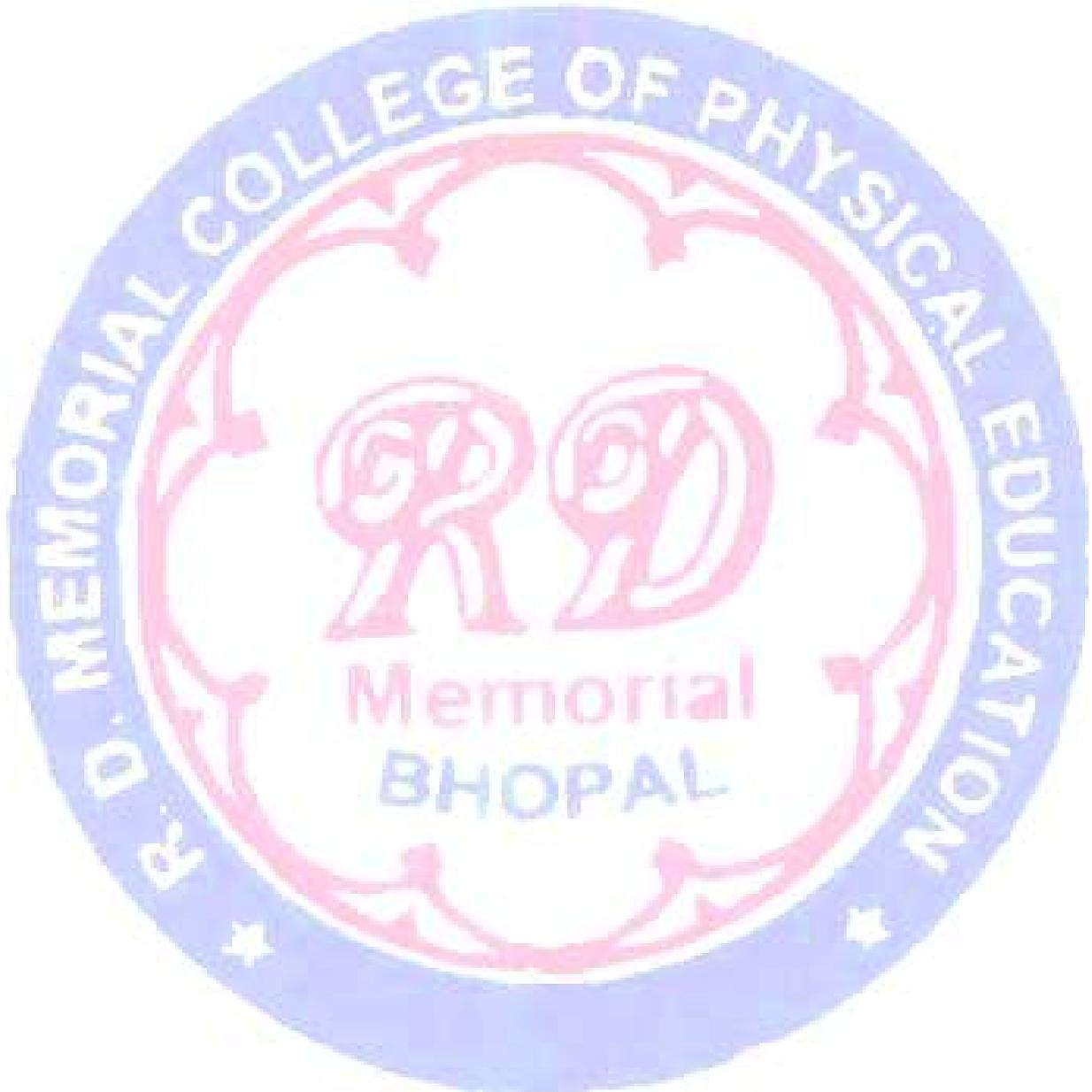
❖ Yes

7. Are the accounts audited regularly? If yes, give the details of internal and external audit procedures and information on the outcome of last two audits. (Major pending audit paras, objections raised and dropped).

❖ The college does not have any separate provision for auditing the institute account. It audited annually which includes income and expenditure throughout the session.

6. Has the institution computerized its finance management systems? If yes, give details.

- ❖ Yes, through Tally 7.2 version



## 6. 6 BEST PRACTICES IN GOVERNANCE AND LEADERSHIP

1. What are the significant best practices in Governance and Leadership carried out by the institution?

- ❖ The management observe regularly the difficulties facing by academicians, hostellers and in transport facility.

### ADDITIONAL INFORMATION TO BE PROVIDED BY INSTITUTIONS OPTING FOR RE-ACCREDITATION / RE-ASSESSMENT

1. What were the evaluative observations made under Governance and Leadership in the previous assessment report and how have they been acted upon?

- ❖ NA

2. What are the other quality sustenance and enhancement measures undertaken by the institution since the previous Assessment and Accreditation with regard to Governance and Leadership?

- ❖ NA

## **CRITERION VII : INNOVATIVE PRACTICES**

### **7.1 INTERNAL QUALITY MANAGEMENT**

**1. How does the institution evaluate the achievement of goals and objectives?**

- ❖ Feedback mechanism to evaluate the achievement of goals and objectives of the college.

**2. How does the institution ensure and monitor the quality of its academic programmes?**

- ❖ Regular attendance of teachers and students and effective completion of syllabus is itself a proof of quality of academic program.

**3. How does the institution ensure and monitor the quality of its administration and financial management processes?**

- ❖ For effective monitoring of administration and financial management issues, college has very efficient mechanism at the top most level including Chairman, Secretary and other committee members.

**4. Has the institution established as Internal Quality Assurance Cell (IQAC) or any other similar body/committee/cell? If yes give its year of establishment, composition, functions and major initiatives.**

- ❖ No

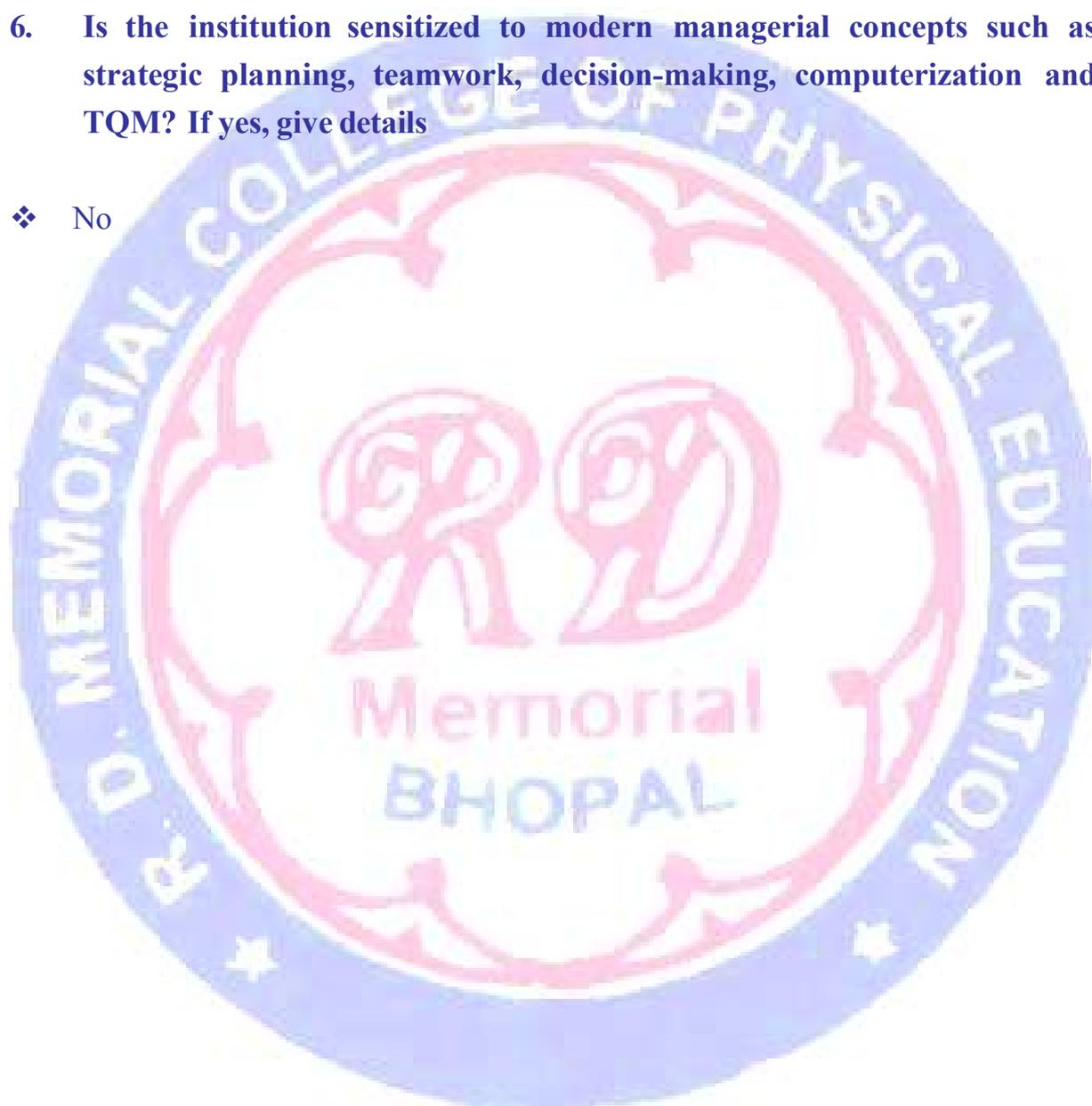
**5. How does the institution identify and share good practices with**

various constituents of the institution.

❖ No

6. Is the institution sensitized to modern managerial concepts such as strategic planning, teamwork, decision-making, computerization and TQM? If yes, give details

❖ No



## 7.2 INCLUSIVE PRACTICES

### 1. How does the institution sensitise teachers to issues of inclusion and the focus given to these in the national policies and the school curriculum?

- ❖ The management of the college encourages the entire faculty member to participate National and State Seminar / Conference workshop, Refresher / Orientation course held time to time. All these academics activities focus on all the issue related to subject as well as National policies it contributes a great concern towards the all aspect of the subject knowledge of the teachers; as a result teachers are able to implement through the experience which is got from the above mention activity during teaching and training session.

### 2. What is the provision in the academic plan for students to learn about inclusion and exceptionalities as well as gender differences and their impact on learning?

- ❖ Physical Education is only education which provide equal educational opportunities to all students in terms of castes, tribes, gender and minorities. Yes, when the teacher is going to take theory and practical classes he/she aware about all the above factors including individual difference and exceptional student. The curriculum of Physical Education and the nature of the subject itself provide flexibility and equal opportunities to all the students.

### 3. Detail on the various activities envisioned in the curriculum to create learning environments that foster positive social interaction, active engagement in learning and self-motivation.

- ❖ Morning activity, theory, evening activity, intramurals, participation in tournaments, organization of tournament, leadership camp, tours, social activity etc.

**4. How does the institution ensure that student teachers develop proficiency for working with children from diverse backgrounds and exceptionalities?**

- ❖ The Departments have been organized different activities envisaged in curriculum and outside as tournament organization teaching practice and other for students to develop proficiency for working with children and other of diverse back ground and exceptionalities.

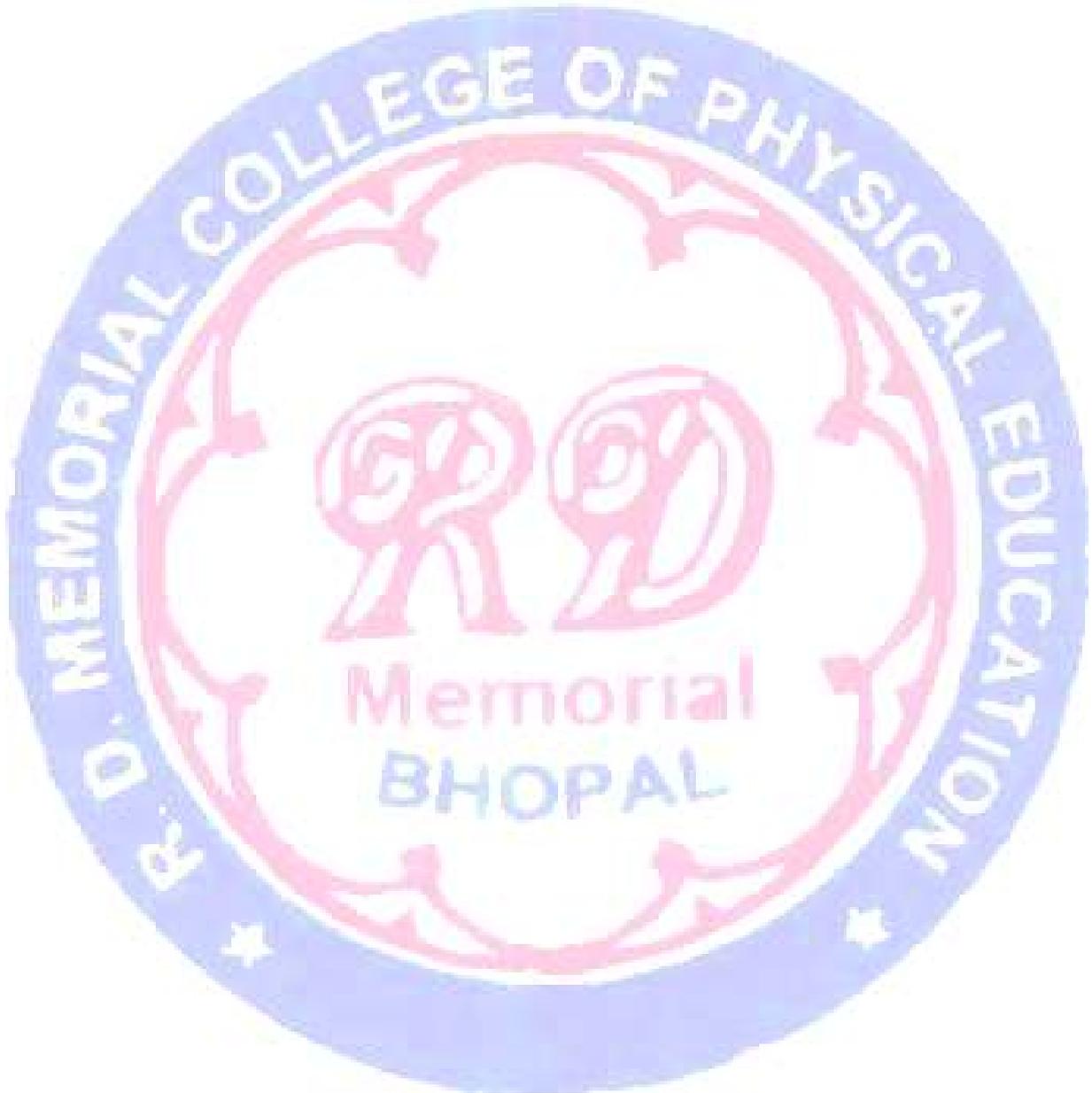
**5. How does the institution prepare its students to address to the special needs of the physically challenged and differently-abled students enrolled in the Schools?**

- ❖ In B P Ed. we have subject namely Adapted Physical Education which includes moment, physical status, mental status, working style, physical activity for those children who are not physically able to work as a healthy and physically fit can do. We call them special student and to motivate them, to encourage them, we are planning to conduct inclusive classes for such students in the campus or it may be out of the campus.

**6 How does the institution handle and respond to gender sensitive issues**

(activities of women cell and other similar bodies dealing with gender sensitive issues).

❖ See 5.3, S. No. 3



### 7.3 STAKEHOLDER RELATIONSHIPS

1. **How does the institution ensure the access to the information on organizational performance (Academic and Administrative) to the stakeholders?**

- ❖ College has its own website URL through which updated information is easily visible by anyone as students, parents, faculty members, governing body and general.

2. **How does the institution share and use the information/data on success and failures of various processes, satisfaction and dissatisfaction of students and stakeholders for bringing qualitative improvement?**

- ❖ At the time of annual function, Principal read out the Annual Report which is witnessed by guardians, students, college representative, University representative, other guests and State leaders.

3. **What are the feedback mechanisms in vogue to collect, collate and data from students, professional community, Alumni and other stakeholders on program quality? How does the institution use the information for quality improvement?**

- ❖
  - Following feedback mechanism for quality improvement

- Student's feedback regarding end of the course
- Feedback obtained through faculty meeting
- Feedback obtained through different experts
- Feedback from Principal and Head of the Department
- Feedback from Ex students of the college
- Feedback from Head and teachers of different institutes
- Feedback from other associated groups

**ADDITIONAL INFORMATION TO BE PROVIDED BY INSTITUTIONS OPTING FOR RE-ACCREDITATION/ RE-ASSESSMENT**

1. **How are the core values of NAAC reflected in the various functions of the institution?**
  - ❖ NA
2. **What are the major innovations of the institution since the previous assessment and accreditation?**
  - ❖ NA